



Please ask for Graham Ibberson
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The Chair and Members of Cabinet

9 January 2023

Dear Councillor,

Please attend a meeting of the CABINET to be held on TUESDAY, 17 JANUARY 2023 at 10.30 am in Committee Room 1, Town Hall, Rose Hill, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers' Interests relating to items on the Agenda
2. Apologies for Absence
3. Minutes (Pages 3 - 12)

To approve as a correct record the Minutes of the Cabinet meeting held on 13 December, 2022.

4. Forward Plan

Please follow the link below to view the latest Forward Plan.

[Forward Plan](#)

Items Recommended to Cabinet via Cabinet Members

Chesterfield Borough Council, Town Hall, Rose Hill, Chesterfield S40 1LP

Telephone: 01246 345 345, Text: 07960 910 264, Email: info@chesterfield.gov.uk

www.chesterfield.gov.uk

Cabinet Member for Health and Wellbeing

5. Waste Management Fees and Charges 2023/24 (Pages 13 - 20)
6. Sports and Leisure Fees and Charges 2023/24 (Pages 21 - 36)
7. Cemeteries Fees and Charges 2023/24 (Pages 37 - 48)

Cabinet Member for Town Centres and Visitor Economy

8. Venues Fees and Charges 2023/24 (Pages 49 - 68)
9. Chesterfield Market Fees and Charges 2023/24 (Pages 69 - 112)

Yours sincerely,

A handwritten signature in black ink, appearing to be 'S. Smith', written in a cursive style.

Head of Regulatory Law and Monitoring Officer

CABINET

Tuesday, 13th December, 2022

Present:-

Councillor P Gilby (Chair)

Councillors Blank
D Collins
Holmes
J Innes

Councillors Mannion-Brunt
Sarvent
Serjeant

*Matters dealt with under the Delegation Scheme

59 **DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

60 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors P Innes and Ludlow.

61 **MINUTES**

RESOLVED –

That the minutes of the meeting of Cabinet held on 29 November 2022 be approved as a correct record and signed by the Chair.

62 **FORWARD PLAN**

The Forward Plan for the four month period January, 2023 to April, 2023 was reported for information.

***RESOLVED –**

That the Forward Plan be noted.

63 NEW ENERGY SUPPLIER

The Interim Service Director for Property and Technical Services presented a report setting out the process for procuring a new energy supplier and recommending that approval be delegated to the Service Director for Finance, in consultation with the Service Director for Economic Growth and the Deputy Leader, to carry out the procurement in good time to enable the award of a new energy contract(s) from 1 April 2023.

The Council's current contracts for the supply of electricity and gas to its operational and non-operational assets terminate on 31 March 2023 and a new energy supplier would need to be procured in the early part of 2023. There would need to be close dialogue with the broker, on the most appropriate time to act and to seek the best value for the Council and its tenants.

The outcome would also enable the Service Director for Finance to finalise the General Fund revenue budget estimates for 2023/24.

***RESOLVED**

That Cabinet delegate approval to the Service Director for Finance, in consultation with the Service Director for Economic Growth and the Deputy Leader, to carry out the procurement and award of a new energy contract to commence on 01/04/2023.

REASONS FOR DECISION

1. The entering of a contract with a value above £100,000 is an Executive function of the Cabinet.
2. The procurement of energy is currently highly variable, with daily market price and supplier fluctuations. Best value for money would be achieved for the Council through being able to make an immediate decision on the tender price offered on the day. It is considered very unlikely that in the current situation a price could be offered and held for the time it would take to make the appropriate representations to Cabinet.

An officer delegation is considered the most effective way to secure the best contract available at the time.

64 **PLAYING PITCHES FEES AND CHARGES 2023/24**

The Cabinet Member for Health and Wellbeing presented a report seeking approval to set the annual fees and charges for outdoor leisure activities from 1 April 2023.

It was noted that the Council provided a range of facilities and services that contribute to promoting positive and healthy lifestyles and improving the quality of life for residents. The recommended fees and charges to make use of these facilities and services in the financial year 2023/24 were detailed in Appendix A of the Cabinet Member's report.

***RESOLVED**

1. That the proposed fees and charges for outdoor leisure activities for the financial year 2023/24, as set out in Appendix 1 of the officer's report, be approved.
2. That authority be delegated to the Service Director for Leisure, Culture and Community Wellbeing, in consultation with the Cabinet Member for Health and Wellbeing, to set the fees and charges for the new facilities for tennis when they become available.
3. That authority be delegated to the Service Director for Leisure, Culture and Community Wellbeing, in consultation with the Cabinet Member for Health and Wellbeing, to set the fees and charges when the new lease agreement for Queens Park Pavilion and cricket pitch is completed.

REASON FOR DECISIONS

To comply with the Council's Budget Strategy for recovering fees and charges to contribute to the costs of service delivery.

65 ENVIRONMENTAL HEALTH FEES AND CHARGES 2023/24

The Cabinet Member for Health and Wellbeing presented a report seeking approval to set the annual fees and charges for the provision of various environmental health functions from 1 April 2023.

In accordance with the council's Financial Regulations, fees and charges were required to be reviewed on an annual basis to ensure that the costs of providing council services were as far as practicable recovered. The recommended fees and charges for the provision of various environmental health functions in the year 2023/24 were detailed in Appendix A of the Cabinet Member's report.

***RESOLVED**

1. That the proposed fees and charges related to environmental health functions, including concessionary rates (where applicable), for the financial year 2023/24, as detailed in Appendix 1 of the officer's report, be approved.
2. That the proposed fees and charges related to fixed penalty notices, including discounted early payment rates (where applicable), for the financial year 2023/24, as detailed in Appendix 5 of the officer's report, be approved.
3. That the Senior Environmental Health Officer be given discretion to offer an alternative enforcement option for fly-tipping offences instead of issuing a fixed penalty notice.

REASONS FOR DECISIONS

1. In accordance with the Council's Financial Regulations, it is necessary for all fees and charges to be reviewed annually.

2. Retaining the ability for the senior environmental health officer to have discretion over fly-tipping enforcement options enables a more flexible and proportionate response.

66 SAFER STREETS INITIATIVE - BENEFITS AND EFFICIENCIES

The Service Director for Leisure, Culture and Community Wellbeing presented a report on the Safer Streets Initiative, detailing the range of investments that had been delivered through the Government's grant allocation.

The report also sought to delegate authority to the Service Director, in consultation with relevant Cabinet Members, to make changes to the council's current operational arrangements, to maximise the outputs and outcomes that could be achieved as a result of the investments made through the Safer Streets Initiative.

The report provided background to the Council's successful bid for funding from the Government's Safer Streets – Round 2 initiative, which had enabled more than £350k investment to be made in a range of community safety initiatives. The grant funding had been awarded based on the development of a local crime prevention plan in collaboration with Derbyshire Police, with the aim of reducing acquisitive crimes through situational prevention.

Under the stewardship of the Chesterfield Community Safety Partnership all the initiatives had been delivered in full and as a direct result there had been positive impacts in relation to community safety within the Queens Park and Chesterfield Town Centre.

Fresh investment had been made into the council's CCTV system and the improved technology would enable the service to review its current operational staffing arrangements in relation to the management and

monitoring of CCTV data, and the ability to share CCTV footage with the Police.

***RESOLVED**

1. That the successful implementation of the Safer Streets Initiative across Chesterfield borough and the benefits realisation of that investment for the community be noted.
2. That the Service Director for Leisure, Culture and Community Wellbeing, in consultation with the Cabinet Members for Health and Wellbeing and Town Centres and Visitor Economy, be authorised to make changes in operational arrangements, to maximise the benefits and service efficiency opportunities, arising as a result of investment from the Safer Streets Initiative, including the ability to react swiftly to changing operational demands.

REASONS FOR DECISIONS

1. To recognise the benefits of the investment associated with the Safer Streets Initiative grant funded project.
2. By authorising the Service Director to make changes to operational arrangements arising as a result of the investment from the Safer Streets Initiative, the benefits and efficiencies of the Safer Streets investment can be fully realised, including the ability to react swiftly to changing operational demands.

67 EXCLUSION OF THE PUBLIC

RESOLVED –

That under Regulation 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 – as they contained information relating to financial and business affairs.

68 **TAPTON HOUSE - OFFERS FOR CONSIDERATION AND APPROVAL**

The Senior Estates Surveyor presented a report to consider offers received for both commercial rental and long leasehold sale of Tapton House.

Tapton House had been vacant since September 2018, when the lease with Chesterfield College expired, and despite the Council's best efforts over the last 4 years to secure a commercial letting of the property for office, educational or community uses, Tapton House remained vacant.

In June 2022, a decision was made to widen the marketing campaign, seeking offers for purchase on a 999-year lease in addition to continuing to secure a commercial letting. This decision had since been subject to further scrutiny and debate at meetings of full Council on 20 July 2022 and 19 October 2022.

The closing date for best and final offers was 2 September and 18 offers had been received for a variety of planned uses. This had since reduced to 17 as one of the interested parties had withdrawn their offer. Summary details of all offers were provided in the officer's report.

Following a detailed evaluation of all the offers received the offer from Stone Castle Enterprises Ltd was recommended for acceptance. The proposed scheme would also in time generate council tax revenue from the twenty individual residencies that would be created following conversion of Tapton House in perpetuity, and potentially new homes bonus payments in the short-term.

Councillor Holmes requested that his vote against the recommendation at paragraph 2.1 of the officer's report be recorded.

***RESOLVED**

1. That the sale of the property on a 999-year ground lease to the preferred bidder, Stone Castle Enterprises Ltd or such related legal entity or subsidiary company capable of fulfilling the terms of the sale detailed in this report be approved.
2. That authority be delegated to the Service Director for Economic Growth and the Property, Procurement and Contracts Law Manager, in consultation with the Cabinet Member for Economic Growth to agree any late amendments to the sale transaction.

REASONS FOR DECISIONS

1. Tapton House has been vacant since September 2018, when the lease with Chesterfield College expired.
2. A dilapidations settlement was agreed with the College and this sum has helped to fund remedial repairs to the roof, day to day maintenance, security and heating/utility costs. However, this sum has now been expended and the ongoing costs, which are being met by the Council, are set to be further exacerbated by rising energy bills. With no identified budget for the continued management and maintenance of Tapton House and given the increasingly challenging financial context within which the Council currently operates, the Council needs to find a long-term sustainable solution to prevent further deterioration of the property.
3. The offer recommended for acceptance represents the most credible and viable option out of the offers received to ensure the long-term preservation of the property, acknowledging the importance of its Grade II* listing, character and heritage value to the town and borough.

4. The proposed transaction would realise a significant capital receipt together with payment of the Council's legal and surveyor's fees.

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For publication

Waste Management Services - Fees and Charges for 2023/24

Meeting:	Cabinet
Date:	17 January 2023
Cabinet portfolio:	Leisure, Culture and Community Wellbeing
Directorate:	Leisure, Culture and Community Wellbeing
For publication	

1.0 Purpose of the report

- 1.1 To set the fees and charges for Waste Management services from 1 April 2023.

2.0 Recommendations

- 2.1 To approve the proposed fees and charges for waste management services as set out in Appendix 1, from 1 April 2023.

3.0 Reason for recommendations

- 3.1 To comply with the Council's Budget Strategy for recovering fees and charges to contribute to the costs of service delivery.

4.0 Report details

Approach to setting fees and charges

- 4.1 In accordance with the Medium-Term Financial Strategy, fees and charges are required to be reviewed on an annual basis to ensure that the cost of providing the service is recovered.
- 4.2 The Medium-Term Financial Plan is constructed on the basis that additional income will be generated from fees and charges. The process being followed for the review of income to be realised includes an assessment of each fee to identify how it meets the Council's strategic purposes and the level of increase that is proposed as well as taking account of present economic conditions. The fees have been based on a robust estimate of the impact of cost increases and

demand within the services and the Councils overall financial position. This includes assessing the affordability of any of these increases to our residents and customers. Cost pressures and changes in demand include:

- Increases in energy costs
- Inflationary increases (October CPI 11.1%) resulting in increases in supplier costs and materials
- NJC Pay Claim for 2022-23 which has resulted in a higher than budgeted for pay increase for staff and a higher than anticipated budget for the 2023-24 Pay Claim
- Any specific service issues around cost increases or service usage

Service specific context

4.3 The Council has a duty under the Environmental Protection Act 1990 to arrange for the removal of Commercial Waste from shops, offices, hotels and similar businesses if requested to do so by the occupier. Businesses from which waste is removed must pay reasonable charges for the collection and disposal of such waste.

4.4 The services covered by this arrangement are listed below:

- Industrial Waste – Waste Collection Authorities (WCAs) such as CBC may collect if requested but only with the consent of the Waste Disposal Authority (WDA). Derbyshire County Council, our WDA, does not permit any of the WCAs in Derbyshire to collect and dispose of such waste so this is not a service CBC can offer.
- Chargeable Household Waste – the way organisations such as schools, other educational premises, nursing homes, residential homes, registered charities and hospitals are charged changed. These changes were agreed by Cabinet 14 July 2015 and a new non-profit making charging structure was set up.
- Hire Charges for Trade Waste Receptacles – A separate charge is itemised on the customers invoice for the hire of a receptacle. This is for administrative purposes and in order to ensure that as a minimum the total cost of servicing each size of receptacle is recovered and preferably makes a positive contribution to the Trading Account profitability.
- Healthcare Waste – In the interests of public health and safety certain types of healthcare waste defined as offensive or infectious are collected free of charge from domestic properties. However, it is Council policy to charge Commercial Waste rates at Residential Homes who request the service.

- One-off Collections – The Council may be requested to make special journeys for one-off collections of Commercial or Chargeable Household Waste. These are charged at an hourly rate.
- Wheeled Bins – In April 2001 the Council introduced a charge for the supply and delivery of wheeled bins to new domestic properties and these charges include the cost of delivery.
- Bulky Household Waste Collections – Charges are based on the overriding waste management principles of the waste hierarchy (Reduce, Re-use, Recycle) and the polluter pays.
- Mixed Hereditament – These are premises with a mix of customer categories, i.e., a shop and public house or business with an associated residence. A reduced charge (allowance) is made if the customer enters a contract for the collection of their trade waste and the occupier opts to dispose of the domestic element of their waste in the trade bin that is provided.

4.5 Producers of commercial waste may request the service from one of a number of private sector companies who operate in the Chesterfield area. Traditionally these have provided strong competition for the Council, normally focusing on the servicing of larger 1100 and 660 litre sized receptacles.

4.6 Our knowledge of the service and our stable share of the market indicate that the fees and charges recommended will remain competitive.

5.0 Alternative options

5.1 Members could decide not to increase fees and charges, but this would not enable sufficient income to be recovered to cover the cost of the service.

5.2 A larger increase could be applied to fees; however, this may result in services being either not competitive or not affordable.

6.0 Implications for consideration – Financial and value for money

6.1 The services provided by the council are particularly attractive to the smaller business and offer a value for money service when compared to that of larger waste collection businesses which are looking for large scale collection opportunities. The current cost to provide a trade waste service to those customers who require it is £705K. The recommended changes to waste services fees and charges will ensure the service costs are recovered and provides a projected net surplus for 2023/24 of £21,466.

7.0 Implications for consideration – Legal

7.1 There are no new legal implications arising from these suggested fees and charges

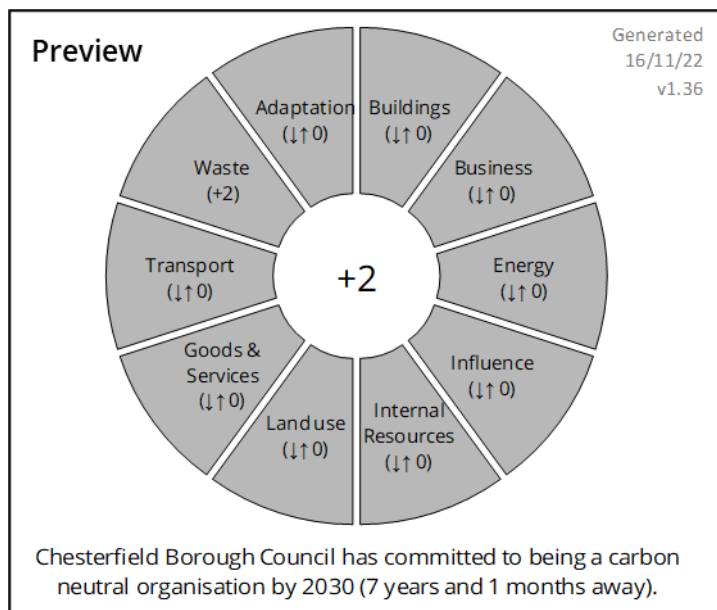
8.0 Implications for consideration – Human resources

8.1 There are no human resources implications associated with the suggested fees and charges

9.0 Implications for consideration – Council plan

9.1 By considering and approving the fees and charges included with this report members will be supporting the councils stated aim to provide value for money services. Similarly, as the provision of the council is particularly attractive to smaller businesses and so the waste services provided by the council also support the councils stated aim to support our independent traders.

10.0 Implications for consideration – Climate change



11.0 Implications for consideration – Equality and diversity

11.1 There are no Equality or diversity implications associated with this proposal.

12.0 Implications for consideration – Risk management

Description of the Risk	Impact	Likelihood	Mitigating Action	Impact	Likelihood
Reduction in customer base due to current economic climate	H	H	Open dialogue with customers about what level of service is required and ensuring the correct charges are applied	H	M

Decision information

Key decision number	<i>All key decisions must be in the Forward Plan at least 28 days in advance. There are constitutional consequences if an item is not in the Forward Plan when it should have been. Contact Democratic Services if in doubt.</i>
Wards affected	all

Document information

Report author	
Shirley Hallam Head of Environmental and Streetscene Services	
Background documents	
<i>This must be made available to the public for up to 4 years.</i>	
Appendices to the report	
Appendix 1	Waste Management Fees and Charges 2023/24

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2022-23

Commercial and Clinical

2022-23			
Receptacle Size	Hire	Collection & Disposal	Total
1100	£108	£902	£1,010
660	£88	£632	£720
360	£36	£404	£440
240	£24	£311	£335
140	£14	£221	£235
Sack	£0	£175	£175

Chargeable Household

2022-23			
Receptacle Size	Hire	Collection & Disposal	Total
1100	£108	£352	£460
660	£88	£272	£360
360	£36	£184	£220
240	£24	£136	£160
Sack	£0	£115	£115

Charity Shops

2022-23			
Receptacle Size	Hire	Collection	Total
1100	£0	£140	£140
660	£0	£125	£125
360	£0	£60	£60
240	£0	No Charge	£0
Sack	£0	No Charge	£0

Registered Charity

2022-23			
Receptacle Size	Hire	Collection & Disposal	Total
1100	£108	£877	£985
660	£88	£567	£655
360	£36	£294	£330
240	£24	£201	£225

Mixed Hereditament Allowance

2022-23 proposed 4% rounded	
Mixed Hereditament Allowance	£60

One off Collections

2022-23 proposed 3% rounded	
TYPE OF COLLECTION	
One-off Collection and Disposal of Chargeable Household Waste (Normal Time)	£125
One-off Collection and Disposal of Chargeable Household Waste (Overtime)	£150
One-off Collection and Disposal of Commercial Waste (Normal Time)	£295
One-off Collection and Disposal of Commercial Waste (Overtime)	£330

Provision of New Wheeled bins to domestic properties

2022-23 Prices	
1 bin	£50
2 bins	£80
3 bins	£95

Bulky Items

22/23 Prices	Full Price	Concession Price
one item	£20	£15
two to five items	£30	£25
six to ten items	£35	£30
fridges and freezers (per unit)	£20	£15

2023-24 Proposed

Commercial and Clinical

2023/4 proposed			
Receptacle Size	Hire	Collection & Disposal	Total
1100	£120	£995	£1,115
660	£100	£695	£795
360	£40	£444	£485
240	£25	£345	£370
140	£15	£245	£260
Sack	£0	£195	£195

Chargeable Household

2023/24 proposed			
Receptacle Size	Hire	Collection & Disposal	Total
1100	£121	£390	£510
660	£100	£300	£400
360	£40	£206	£245
240	£30	£150	£180
Sack	£0	£130	£130

Charity Shops

2023/24 proposed			
Receptacle Size	Hire	Collection	Total
1100	£0	£155	£155
660	£0	£140	£140
360	£0	£65	£65
240	£0	£0	£0
Sack	£0	£0	£0

Registered Charity

2023/24 proposed			
Receptacle Size	Hire	Collection & Disposal	Total
1100	£125	£965	£1,090
660	£100	£625	£725
360	£40	£320	£360
240	£30	£225	£255

Mixed Hereditament Allowance

2023-24 proposed	
Mixed Hereditament Allowance	£70

One off Collections

2023-24 proposed	
TYPE OF COLLECTION	
One-off Collection and Disposal of Chargeable Household Waste (Normal Time)	£140
One-off Collection and Disposal of Chargeable Household Waste (Overtime)	£170
One-off Collection and Disposal of Commercial Waste (Normal Time)	£330
One-off Collection and Disposal of Commercial Waste (Overtime)	£370

Provision of New Wheeled bins to domestic properties

2023-24 Proposed	
1 bin	£55
2 bins	£90
3 bins	£105

Bulky Items

23/24 Proposed	Full Price	Concession Price
one item	£25	£20
two to five items	£35	£30
six to ten items	£40	£35
fridges and freezers (per unit)	£25	£20

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For publication

Sports Centre Fees & Charges report – April 2023 to March 2024

Meeting:	Cabinet
Date:	17 January 2023
Cabinet portfolio:	Health and Wellbeing
Directorate:	Leisure, Culture and Community Wellbeing
For publication.	

1.0 Purpose of the report

To ask Members to approve the proposed fees and charges for the period 2023/24, that relate to various activities and facilities provided within Queens Park Sports Centre and Staveley Healthy Living Centre.

2.0 Recommendations

- 2.1 That Members approve the proposed fees and charges as defined in Appendix 1 with effect from 1 April 2023 until 31 March 2024.
- 2.2 To approve raising of fitness membership fees for existing customers, as set out in paragraph 4.9 and 4.10 of the report.
- 2.3 To delegate authority to the Service Director – Leisure Culture and Community Wellbeing, in consultation with the Cabinet Member for Health and Wellbeing, to apply appropriate fees and charges to new activities that are introduced during the period covered by this report.
- 2.4 To delegate authority to the Service Director – Leisure Culture and Community Wellbeing, in consultation with the Cabinet Member for Health and Wellbeing, to make changes to the approved fees and charges, if required to stimulate usage, support the retention of customers, develop income and / or to respond to external forces.

3.0 Reason for recommendations

- 3.1 It is appropriate for the Council to take a commercial approach to service delivery. The need for a balance between competitive pricing, maximising income and community wellbeing priorities will be maintained in the approach to fees and charges outlined within this report.
- 3.2 Chesterfield has significant areas of deprivation, and our sports centres provide a variety of programmes and initiatives that contribute to promoting health and wellbeing for our communities. This necessitates the need for discretionary pricing to support the most vulnerable and given the range of current pressures maintaining existing concessions is an appropriate method of targeting support.

4.0 Report details

Approach to setting fees and charges

- 4.1 In accordance with the Medium-Term Financial Strategy, fees and charges are required to be reviewed on an annual basis to ensure that the cost of providing the service is recovered.
- 4.2 The Medium-Term Financial Plan is constructed on the basis that additional income will be generated from fees and charges. The process being followed for the review of income to be realised includes an assessment of each fee to identify how it meets the Councils strategic purposes and the level of increase that is proposed as well as taking account of present economic conditions. The fees have been based on a robust estimate of the impact of cost increases and demand within the services and the Councils overall financial position. This includes assessing the affordability of any of these increases to our residents and customers. Cost pressures and changes in demand include:
- Increases in energy costs
 - Inflationary increases (October CPI 11.1%) resulting in increases in supplier costs and materials
 - NJC Pay Claim for 2022-23 which has resulted in a higher than budgeted for pay increase for staff and a higher than anticipated budget for the 2023-24 Pay Claim
 - Any specific service issues around cost increases or service usage

Service specific context

4.3 Setting the fees and charges for the Leisure Centres for the financial year 2023 / 2024 is one that needs to be sensitive to a range of factors that will influence customer choice at a time when all communities are being impacted by cost of living. Given the need to maintain income levels to support the sustainability of the services being delivered, in addition to the points above, the proposed fees and charges have reflected upon and considered the following.

- The need to develop income opportunities to work towards lowering the subsidy for the sports centres, including wider value for money considerations including accessibility, booking arrangements, service quality and customer / membership benefits.
- The level of fees and charges applied by neighbouring sports and leisure providers and the potential impact of local competition on centre use and membership, please refer to Appendix 2
- The Council's Concessions Policy aligned to the need to support addressing health inequalities in our communities.
- The need to fulfil customer expectations and develop and deliver new activities to support regular physical activity.
- The choices available to people living in the borough, particularly those that have become ingrained due to the covid pandemic.

4.4 The approach to fees and charges is consistent for both centres without any areas of market differential.

4.5 Each centre will deliver promotional opportunities to stimulate demand or to support the retention of customers. This will help ensure that the service remains relevant and a sustainable proposition to our customers.

4.6 A detailed review of local provider fees and charges has been undertaken, to provide suitable insight to inform our decision making regarding the proposed fees and charges for 2023 / 2024. Significant local competition given operating models creates a competitive landscape, which impacts the fees applied at the sports centres. These are attached within Appendix 2. Some operators with whom we have benchmarked apply new fees at the start of the calendar year and so the figures presented may change within the next couple of months.

- 4.7 The service has assessed its fees and charges utilising insight based on competitor analysis, risk of attrition and demand for services and facilities. The net effect of this approach is the recommendation to target specific activities associated with the highest cost of delivery and to apportion a fees and charges increase that maximises income and reduces subsidy.
- 4.8 The proposed fees and charges for 2023 / 2024 have been developed with full consideration for equality impact and the provisions of the Council's Concessions Policy. The Change4Life membership will continue to provide access to reduced fees and charges in line with the corporate concessions policy. There are concessionary prices applied for persons meeting the eligibility criteria as detailed within the Concessions Policy.
- 4.9 The sports centres have never raised fitness membership fees for existing customers, their subscription has remained the same since they joined. This has been a retention tool with customers. The result of this is there is a significant variation of fees that are charged to members as fees for new members increase each year. With the significant increase in the costs of delivering the service it has been appropriate to review this position.
- 4.10 To work towards increasing income and reducing the subsidy required for the service it is proposed that the fees paid by existing members are increased, as follows,
- An increase is applied to each membership of £4 per month. This equates to less than £1 per week.
 - No fee will increase above the proposed fees for 1 April 2023

It is estimated that the additional income from this change would be £76,859.20. This includes an allowance for potential loss of customers, which is estimated at around 3%, which equates to 120 members.

5.0 Alternative options

- 5.1 There were alternative options considered which included a range of increases on all fees and charges to deliver additional net gain. These were rejected and the proposed changes within this report recommended due to risks associated with adversely affecting demand given the increased pressure on spending from the cost-of-living crisis, market forces and local competition.

6.0 Implications for consideration – Financial and value for money

- 6.1 Targeting specific fees and charges associated with the highest costs of delivery is an effective way of supporting the council in working towards a balanced budget; whilst recognising the challenges that the cost of living has placed upon our leisure centre customers.
- 6.2 The increase in expenditure across both sports centres from 2022/23 to 2023/24 has influenced the recommendations as set out above. It is anticipated that the increase in expenditure to the service will be in the region of £513,000. This includes an estimated additional £417,000 in utility costs.
- 6.3 The price comparison as shown in appendix 2 shows Chesterfield Borough Council pricing compared to the current fees of our nearest districts and boroughs, and as a result this reflects continued value for money.
- 6.4 The proposed fees and charges as outlined in Appendix 1 will bring an estimated £138,657.23 in additional income for 2023/24 after due consideration for the risk of attrition.
- 6.5 The proposed increase to existing membership fee levels will bring an estimated £76,859.20 in additional income for 2023/24 after due consideration for the risk of attrition.

7.0 Implications for consideration – Legal

- 7.1 There are no specific legal implications resulting from the recommendations within this report.

8.0 Implications for consideration – Human resources

- 8.1 There are no specific human resources implications resulting from the recommendations within this report.

9.0 Implications for consideration – Council plan

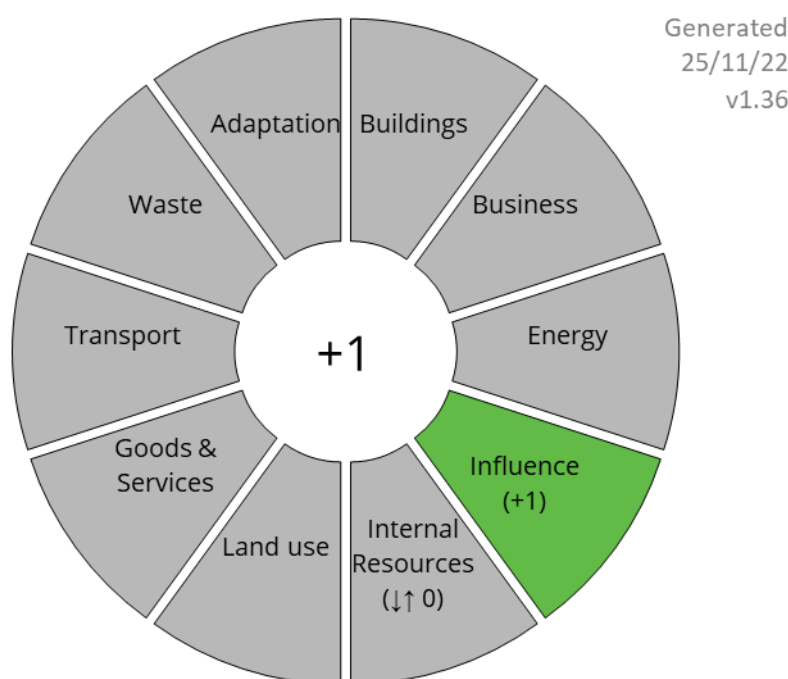
- 9.1 The recommendations within this report underpin the values of the council with specific reference to being customer focused. In addition, they fulfil the priority regarding value for money within the council plan, specifically VFM item 8 namely - responding to and developing plans for

re-engaging communities with leisure and cultural facilities to maximising customer safety, health, wellbeing, and value for money.

9.2 In taking a very sensitive and targeted approach to fees and charges this reflects well against the council's priorities with specific reference to improving the quality of life for local people and two key areas of helping our communities to improve their health and wellbeing and reducing inequality and providing support to vulnerable people.

10.0 Implications for consideration – Climate change

10.1 A climate change impact assessment has been undertaken and there is no negative impact with only a small positive through increasing opportunities to accommodate services within vacant space at The Healthy Living Centre.



Chesterfield Borough Council has committed to being a carbon neutral organisation by 2030 (7 years and 1 months)

The infographic shows the relative costs and benefits of the decision on 10 different categories with respect to the climate: Buildings, no effect. Business, no effect. Energy, no effect. Influence, plus 1. Internal Resources, no net effect. Land use, no effect. Goods & Services, no effect. Transport, no effect. Waste, no effect. Adaptation, no effect.

11.0 Implications for consideration – Equality and diversity

11.1 A preliminary equality impact assessment has been undertaken and as a result of this it has been identified that there is no disproportionate impact for protected groups.

12.0 Implications for consideration – Risk management

12.1 There is a risk that an increase in charges above those recommended could have a negative impact on usage and therefore income. The proposed charges have been carefully considered and as a result will ensure the leisure centres and the services they offer remain competitive, market focussed, relevant and sensitive to customer needs.

Description of the Risk	Impact	Likelihood	Mitigating Action	Impact	Likelihood
Economic conditions resulting in reduced customer demand	High	Medium	Proposed fees and charges have been assessed based upon market conditions and price sensitivity. In addition, the service will utilise marketing, promotion, and retention planning to ensure that both centres remain accessible and affordable.	High	Low
Competition	High	High	Benchmarking with other operators. Pricing and packages for services to offer value for money. Robust retention and promotion plans. Monitoring of external market environment. Continued development of a varied activity programme in line with industry trends and with	High	Medium

			key stakeholders and partners. Proactive outreach to create potential interest. Ongoing staff training to support good customer service to aid retention.		
Exclusion of groups	Medium	Low	Accessible usage and charging schemes in place. Engagement of community through partnership working and consultation. Flexible fees to attract various users to help become established.	Medium	Low

Decision information

Key decision number	<i>All key decisions must be in the Forward Plan at least 28 days in advance. There are constitutional consequences if an item is not in the Forward Plan when it should have been. Contact Democratic Services if in doubt.</i>
Wards affected	All

Document information

Report author	
<i>Chris Wright, Leisure Services Manager – Leisure, Culture and Community Wellbeing</i>	
Background documents	
These are unpublished works which have been relied on to a material extent when the report was prepared.	
N/A	
Appendices to the report	
Appendix 1	Proposed fees and charges 2023 - 24
Appendix 2	Fees and charges comparison November/December 2022

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Appendix 1 Fees and charges 2023-24

		<u>Existing FY23</u>	<u>Proposed FY 24</u>
Fitness membership	DD - Full	£29.50	£29.99
	DD - Conc/Corp	£25.50	£26.50
	DD - Student (14 years +)	£18.00	£18.50
	DD - Family (4)	£59.00	£59.98
	DD - Motiv8 (up to 14 years)	£12.00	£12.50
	3 month pre-paid - Full	£106.20	£107.96
	3 month pre-paid - Conc/Corp	£91.80	£95.40
	3 month pre-paid - Student	£64.80	£66.60
	3 month pre-paid - Family (4)	£212.40	£215.93
	3 month pre-paid - Motiv8	£43.20	£45.00
	12 month pre-paid - Full	£324.50	£329.89
	12 month pre-paid - Conc/Corp	£280.50	£291.50
	12 month pre-paid - Student	£198.00	£203.50
	12 month pre-paid - Family (4)	£649.00	£659.78
	12 month pre-paid - Motiv8	£132.00	£137.50
	CBC Workplace	£15.00	£16.50
One month pro-rata membership (e.g. armed forces leave, etc.) based	£0.00	£0.00	
Annual pay as you go	Active Chesterfield Single Annual fee	£20.00	£25.00
	Active Chesterfield Family Annual fee	£26.00	£30.00
	Active Chesterfield Student / Volunteer Annual fee	£3.50	£5.00
	Change4Life	£3.50	£5.00
Fitness Classes	Fitness Classes - Adult Indoor cycling	£6.40	£7.00
	Fitness Classes - Adult	£5.70	£6.50
	Fitness Classes - Junior	£3.60	£4.00
	Fitness Classes - C4L (targetted sessions only)	£3.60	£4.00
	Fitness Classes - Health, Wellbeing & Specialist	£3.60	£4.00
	Arrears	£3.50	£4.00
Fitness gym	Fitness Room (Casual) & Induction - Adult	£7.00	£7.70
	Fitness Room (Casual) & Induction - C4L & Junior	£3.50	£4.00
	Membership card / Card Replacement	£3.20	£3.50
Swimming courses	Swimming Lesson - Adult - member	£6.00	£6.60
	Swimming Lesson - Adult - non-member	£6.70	£7.40
	Swimming - Stroke technique/improvement (10 for 8 applicable)	£4.25	£4.70
	Swimming Lesson - Jnr - Stage 1- 7 & Ducklings (member)	£5.95	£6.50
	Swimming Lesson - Jnr - Stage 1- 7 & Ducklings (non-member)	£6.50	£7.20
	Swimming Lesson - Jnr - Stage 8+ (member)	£8.10	£8.90
	Swimming Lesson - Jnr - Stage 8+ (non-member)	£8.90	£9.80
	Survive and Save (Member)	£9.85	£10.80
	Survive and Save (Non-member)	£10.80	£11.90
	Swimming Lesson - 1-2-1's (Non-member)	£22.90	£25.20
	Swimming Lesson - 1-2-1's (member)	£20.00	£22.00
	Swimming Lesson - 1-2-2's (Non-member)	£34.40	£37.80
	Swimming Lesson - 1-2-2's (member)	£31.00	£34.10
Badges/Certificates	Swimming badges	£4.50	£4.95
	Gymnastics/trampolining	£4.30	£4.75
General swimming	Swimming - Junior	£3.25	£3.60
	Swimming - Junior Fun based sessions from...	£3.25	£3.60
	Swimming - Junior Water Rave	£4.40	£4.85
	Swimming - Adult	£4.50	£4.95
	Swimming - Adult Fun based sessions from...	£4.50	£4.95
	Swimming - Adult Change4Life	£3.25	£3.60
	Swimming - Family Group (Up to 4 people, max. 3 adults)	£12.00	£13.20
	Swimming - Promotions - 10 for 8	£36.00	£39.60
	Swimming - Promotions - 10 for 8 - Junior	£26.00	£28.80
	Swimming - Promotions - 10 for 8 - Change4Life	£26.00	£28.80
Swimming parties	Swimming - Main Pool (Inflatable)	£170.00	£190.00
	Swimming - HLC + QP Small Pool	£115.00	£130.00
Swimming - DCC Lessons	Main Pool - HLC/hour DCC Schools	£66.00	£77.55
	Main Pool - QPSC/hour DCC Schools	£70.50	£77.00
	Teacher hire/hour - DCC lessons	£24.60	£26.00
Swimming pool hire	Main Pool Hire - per lane/hour	£17.50	£19.25
	Small Pool Hire - per lane/hour	£12.00	£13.20
Gymnastics/Trampolining	Gymnastics /trampolining - Junior (member)	£6.20	£6.80
	Gymnastics /trampolining - Junior (non-member)	£6.75	£7.50
	Gymnastics/trampolining - Infant/toddler (member)	£4.75	£5.25
	Gymnastics/trampolining - Infant/toddler (non-member)	£5.15	£5.70
	Gymnastics/Trampoline Academy - (member per hour)	£4.40	£4.85
	Gymnastics/Trampoline Academy - (non-member per hour)	£4.80	£5.30
Climbing	Climbing Wall - Adult inc Concession (up to 2 hours)	£5.90	£6.50
	Climbing Wall - Taster (60 mins)	£5.50	£6.10
	Climbing Wall - Koala U7 (60 mins)	£5.90	£6.50
	Climbing Wall - Club 7-13 (90 mins)	£6.24	£6.90

Appendix 1 Fees and charges 2023-24

	Climbing Wall - Chimp Club and Young Climbers Club (90mins)	£6.60	£7.30
	Climbing Wall - Induction	£22.00	£24.20
	Climbing Wall - Induction DD	£0.00	£0.00
	Climbing Wall - Parties max 8	£68.00	£74.80
	Climbing Wall - Parties max 8	£67.60	£74.40
	Climbing Wall - Adult inc Concession 1048	£47.20	£52.00
	Climbing Wall - Koala 1048	£47.20	£52.00
	Climbing Wall - Chimp Club and Young Climbers Club 1048	£52.80	£58.40
Mainhall hire	Main Hall Activities - Per badminton court x 1 (45m) - Adult	£10.70	£11.80
	Main Hall Activities - Per badminton (45m) - Conc/Jnr	£7.80	£8.60
Squash	Squash - per court - Full	£10.70	£11.80
	Squash - per court - Junior/Conc	£7.30	£8.60
	Squash Off Peak - per court (Promotional price used with disgression)	£7.30	£8.60
Holiday activities	Holiday Activities - half day non-member QPSC	£9.50	£10.50
	Holiday Activities - half day member QPSC	£8.50	£9.50
	Holiday Activities - half day member HLC *New*	£5.20	£5.75
	Holiday Activities - half day non-member HLC *New*	£5.75	£6.40
Childrens parties	Dry side Activity Parties	£105.00	£115.00
Table tennis and studio hire	Table Tennis - Adult	£10.70	£11.80
	Table Tennis - Junior	£7.80	£8.60
	Studio Hire - hourly - peak from (negotiated for health groups/partners)	£32.10	£35.30
Other room hire	Training room hire (by negotiation up to ...)	£22.00	£25.00
	Room hire - partnering organisations (e.g. DCC Adult Social Care)	£15.00	£16.50
Outdoor 3G pitches	Outside Pitch - (1hr) 5 a side Peak	£35.40	£40.00
	Outside Pitch - (1hr) 5 a side Off Peak	£24.50	£27.00
	Outside Pitch - (1hr) 5 a side school rate	£17.50	£19.30
	Outside Pitch - (1hr) 7 a side Peak	£48.90	£53.80
	Outside Pitch - (1hr) 7 a side Off Peak	£34.30	£37.75
	Outside Pitch - (1hr) 7 a side school rate	£24.40	£26.85
	Outside Pitch - (1hr) - (Promotional price used with disgression)	£20.00	£22.00
Health spa	Health Spa - (2hrs)	£5.50	£6.10
Other courses	Adult sports courses from...	£4.70	£5.20
	Junior sports courses from...	£3.65	£4.00
	Return to Sport (e.g. Netball)	£3.85	£4.25
	Pool Lifeguard Courses- Prices up to	£270.00	£285.00
	First Aid - Prices up to	£210.00	£230.00
Softplay	Playzone - Child	£4.80	£5.30
	Playzone - Term time (9-3.30pm M-F)	£3.75	£4.20
	Playzone - Oganisation Hire (up to 40)	£100.00	£110.00
	Playzone - Non Private Party (up to 20)	£62.40	£68.70
	Playzone - Per Child (Not Private)	£3.12	£3.45
	Playzone 12-24mnts New Price	£2.40	£2.65
	Playzone - under 12 mths	£1.00	£1.50
	Playzone - 10 for 8 (based on mulitple of 8 entry sessions, full, term time)		
	Playzone- 30mins	£2.20	£2.45
Other income	Black per copy	£0.10	£0.20
	Colour per copy	£0.20	£0.30
	Shower	£2.60	£3.00
	Equipment hire, from	£1.00	£1.50

Notes

Academy to be worked out pro-rate to an hourly rate given length of coaching session
 All dryside courses to include badminton, squash, etc.

Income not covered:

General rents
 Dryside academy
 Sale of sports equipment
 Cash adjustments
 Service charges
 Vending commission
 Public health
 Other courses (badminton)

The price comparison shows Chesterfield Borough Council pricing compared to the current fees of other operators.

		Chesterfield Borough Council 2022/2023 fees		Chesterfield Borough Council Proposed 2023/24 fees		North East e.g. Dronfield	Bolsover e.g. The Arc @ Clowne	Derbyshire Dales	e.g. The Arc @ Matlock	PPF Amber Valley e.g. Alfreton	PPF Graves, Sheffield e.g. Graves	Nuffield	JD Gym	Average
Swimming														
Adult	Price 1		£4.50	£4.95	£4.50	£5.00	£5.50							£4.99
	Price 2		£3.25 Conc.	£3.60 Conc.	£3.70 Conc.	£3.00 Conc.	£3.90 conc.							£3.50
Junior	Price 1		£3.25	£3.60	£3.00 age3+	£3.00 age3+	£3.90 age5+							£3.33
Family	Price 1		£12.00	£13.20	£11.00		£16.00							£13.33
Swimming Lessons														
Adult	Price 1		£6.00	£6.60	£6.00	£4.80	£7.80							£6.28
	Price 2		£6.70	£7.40										£23.26
Junior	Price 1 = 30min non-member (To stage 7)		£6.50	£7.20	£5.30	£4.80	£6.72					£10.00 30min class		£6.71
	Price 2 = 30min member (To stage 7)		£5.96	£6.50										
	Price 3 = 60min non-member (Stage 8+)		£8.90	£9.80			£7.20							£8.23
	Price 4 = 60min non-member (Stage 8+)		£8.10	£8.90										
Gym (non-member)														
Adult	Price 1		£7.00	£7.70	£7.10	£6.50	£9.00							£7.48
	Price 2													
Concession	Price 1		£3.50	£4.00	£3.70	£4.50	£6.10							£4.49
	Price 2													
Junior	Price 1		£3.50	£4.00	£3.75	£4.50	£6.10							£4.49
	Price 2													
Fitness Classes														
Adult	Price 1		£5.70 60 minutes	£7.00 60 minutes	£3.65 - £5.20 60min class	£5.00	£6.90							£5.97
Concession	Price 1		£3.60	£4.00		£4.00	£4.75							£4.17
Junior	Price 1		£3.60	£4.00		£4.00	£4.75							£4.17
Gym membership														
Adult	Price 1		£29.50	£29.99	£30.00	£29.95	£42.40					£48.00	£19.99	£33.39
	Price 2		£324.50 12mths	£329.89 12mths	£330 12mths	£299.5 12mths	£424 12mths					£41.00 OffPeak		
Concession	Price 1		£25.50	£26.50	£20.00	£27.00	£28.70							£25.55
	Price 2		£280.50 12mths	£291.50 12mths		£270 12mths	£287 12mths							
Corporate	Price 1		£25.50	£26.50	£25.00		£34.00					£33.60		£28.50
	Price 2		£280.50 12mths	£291.50 12mths			£340 12mths							
Junior	Price 1		£12.00	£12.50	£19.00	£27.00	£23.70							£20.63
	Price 2		£132 12mths	£137.50 12mths										
Student	Price 1		£18.00	£18.50	£25.00	£27.00	£23.70					£38.00		£23.55
	Price 2		£198 12mths	£203.5 12mths										
Family	Price 1		£59.00	£59.98	£12.00 11-19years	£400.00								
	Price 2		£649 12mths	£659.78 12mths		£400.00								
Employees			£15/month	£16.50/ month	£15/month	£15/month								
Badminton														
Peak/Standard	Price 1		£10.70	£11.80	£9.80	£8.00	£13.50							£10.63
Off Peak	Price 2				£5.60									
Concession	Price 3		£7.80	£8.60		£6.00	£9.30							£7.83
Junior	Price 4		£7.80	£8.60			£9.30							£8.75
Time period (45/60 minutes)			45 mins		45 mins	60 mins	55 mins							
Squash														
Peak/Standard	Price 1		£10.70	£11.80	£8.40									£9.80
Off Peak	Price 2				£6.30									
Concession	Price 3		£7.80	£8.60										
Junior	Price 4		£7.80	£8.60										
Time period (45/60 minutes)			45 mins		40 mins									
Gymnastics courses														
Gymnastics	Price 1		£6.75	£7.50	£5.00			£6.72	£7.56					£6.43
Trampolining	Price 2		£6.75	£7.50	£5.90			£6.72	£7.56					£6.73

Tots/Tumblers	Price 3	£5.15	£5.70	£5.00			£6.72	£7.56			£6.43
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Appendix 2 Fees and charges comparison Nov 2022

		HLC	Wirkswth	Foundary (Sheffield)	Awesome Walls (Sheffield)	The Works (Sheffield)
Adult	Price 1	£5.90	£7.70	£8.50	£10.00	£9.50 pk
	Price 2	-	£8.20		£12	£8.50 off pk
Child	Price 1	-	£5.15	£5.00 under 18	£9.00	£7.00
	Price 2		£5.65	-	£11.50	£6.00
Concession	Price 1	-	£5.15	£7.00 pk	£9.00	£8.50 pk
	Price 2	-	£5.65	£5.50 off pk	£11.50	£6.75 off pk
Registration Fee		-	£5.90	-	£10	£3.00

Clubs	Koala £5.90		£5.77 per session (children)	Spider £14 - 2 hours - ages 7-13	£15 - 90 mins - ages 6+	£11.25 - 60 mins
		Monkey/Young Climbers £6.60 - 90 mins	-	Young Climber £15 - 2 hours - ages 13-17	-	£14 - 90 mins
		Adult Booster £9.00 - 90 mins	-	Young Leaders - £14 - 2 hours - ages 14+	-	-

Induction	Price 1	£22 1 x 2hr session includes free assesment	Adult £45 2x 60 mins session	£18 - 2hr session - 4 sessions recommended (£64)	£40 - roped, auto belay and bouldering	Adult £20
		Price 2		Child 14+ £30.20 2x 60 mins session		£20 - boulder, auto belays only £30 - roped induction

Tasters	Price 1	£5.50 (45min)	7.5 6years+	£10 - 2 hours	£20 for 2 adults - 1 hour	£12 - 90mins
Parties		£68- ages 7+ max 8 children	£62 - ages 6+ max 6	£55 - 6 children £110 - 12 children, ages 7+	£65: 1hr - up at 5 £115: 1hr - up to 10 £165: 1hr - up to 15	1 hr - ages 7-13yrs: Max 6 = £60, Max 12 = £120, Max 15 = £150

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For Publication

Review of Cemetery Fees and Charges 2023/2024

Meeting:	Cabinet
Date:	17 th January 2023
Cabinet portfolio:	Health and Wellbeing
Directorate:	Leisure, Culture and Community Wellbeing
For publication	

1.0 Purpose of the Report

- 1.1 To set the Council's Cemeteries Fees and Charges for the Financial Year commencing 1 April 2023.

2.0 Recommendations

- 2.1 It is recommended that Cemetery Fees and Charges at Appendix 1 be approved for 2023/24.
- 2.2 That new fees are introduced around the application, permit and installation of memorials on Children and Infants Graves.

3.0 Reason for Recommendations

- 3.1 To generate income which will cover the full costs of providing and maintaining a burial service.
- 3.2 To provide fairer fees for those who experience the unexpected loss of an infant or child. Members may be aware that the Governments Childrens Funeral Fund can help cover the costs of some elements of a funeral but excludes memorial fees.

Currently, bereaved families pay the same memorial permit fees as for an adult grave. However, the memorial is understandably smaller, requires less maintenance around it and the memorial safety risks and testing frequency are lower. The recommendation is to reduce to 50% of an adult fee. In 2020/21, 4 such applications were received and if approved would lead to an annual reduction in income of approximately £1,000.00.

4.0 Report details

Approach to setting fees and charges

- 4.1 In accordance with the Medium-Term Financial Strategy, fees and charges are required to be reviewed on an annual basis to ensure that the cost of providing the service is recovered.
- 4.2 The Medium-Term Financial Plan is constructed on the basis that additional income will be generated from fees and charges. The process being followed for the review of income to be realised includes an assessment of each fee to identify how it meets the Councils strategic purposes and the level of increase that is proposed as well as taking account of present economic conditions. The fees have been based on a robust estimate of the impact of cost increases and demand within the services and the Councils overall financial position. This includes assessing the affordability of any of these increases to our residents and customers. Cost pressures and changes in demand include:
- Increases in energy costs
 - Inflationary increases (October CPI 11.1%) resulting in increases in supplier costs and materials
 - NJC Pay Claim for 2022-23 which has resulted in a higher than budgeted for pay increase for staff and a higher than anticipated budget for the 2023-24 Pay Claim
 - Any specific service issues around cost increases or service usage

Service Specific Context

- 4.3 Chesterfield Borough Council are responsible for the management of four Council cemeteries: Brimington, Staveley, Boythorpe and Spital. The cemeteries service is managed within the Bereavement Services Section who also manage the crematorium on behalf of the Chesterfield, North East Derbyshire and Bolsover Councils.
- 4.4 Cemeteries fees and charges are subject to annual review, with revised fees and charges implemented on 1st April each year.
- 4.5 In preparing this report, the Council's adopted general guidelines on charging for services have been considered.
- 4.6 In setting the annual fees and charges for Cemeteries, proposals in this report have been considered;
- (a) The reduction in the number of burials taking place in recent years (*cremation -v- burial currently 80% -v- 20% both locally and nationally*).
- (b) The need for the Council to achieve a balanced budget.
- (c) The level of fees and charges levied by other authorities in our family group and local cemeteries providers.

4.7 A Comparison of charges has been carried out, reviewing fees and charges made by other authorities in our family group (Appendix 2) as well as those made by surrounding authorities (Appendix 3).

4.8 The proposed fees for 2023-24 are set out in Appendix 1. Members will note that the Council's fees are below the family group average. Most comparator authorities will almost certainly increase their fees again in 2023-24.

5.0 Alternative options

5.1 A smaller increase could be applied to Fees. However, a larger subsidy from the Council towards the cost of providing the Cemetery Service would be necessary.

5.2 A larger increase could be applied. However, this may further contribute to burial being an unaffordable option, in turn seeing a reduction in the number of burials and a drop in income generated.

5.3 Members could abolish or reduce the non-residents fee; however, this could result in greater demand for plots and eventually lead to a decline in available space for residents of the Borough.

6.0 Implications for consideration – Financial and value for money

6.1 In accordance with the Medium-Term Financial Strategy, fees and charges are required to be reviewed on an annual basis to ensure that the cost of providing the service is recovered appropriately.

6.2 The Cemeteries Team have carried out other actions in the current Financial Year to reduce the subsidy to the Cemeteries Service from the Council's General Funds. Those actions include the purchase of a mechanical excavator from the renewals fund and cancellation of hire arrangements. Savings have also been achieved from the Memorial Safety Budget whilst the new Fees and Charges introduced last year will raise approximately £2,500. A review of Grounds Maintenance arrangements is also expected to see savings. In total, the revised budget has been reduced by approximately £12,000 from the original budget for 2022/23.

6.3 The revised budget estimates for the current Financial Year indicate that controllable expenditure will be £283,370 and income from fees and charges will be £293,180 with a surplus of £9,810 against those controllable costs (employee, premises, transport, supplies and services). However, the uncontrollable costs (internal recharges) are expected to be around £55,000 with an overall subsidy to the service from the Council of around £45,190.00.

6.4 If the recommended Fees and Charges for 2023/24 at Appendix 1 are accepted, then it is anticipated that the overall subsidy to the Service from the Council

will be reduced to zero and income will cover the full costs of providing the service.

7.0 Implications for consideration – Legal

7.1 There are no legal implications arising from the report.

8.0 Implications for consideration – Human resources

8.1 There are no Human Resources implications arising from the report.

9.0 Implications for consideration – Risk management

9.1 Details of the risks associated with increasing fees and charges are given below.

Description of the Risk	Impact	Likelihood	Mitigating Action	Impact	Likelihood
Below expected take up of services generally	Medium	Medium	Income from cemeteries is largely subject to fluctuations in the death rate, however, price sensitivities can be a factor. Proposed fees will be comparable with family group and neighboring authorities.	Low	Low
Considerable number of users choosing to use facilities elsewhere	Medium	Low	Most bereaved families have a connection to local cemeteries. Continue to build sound relationships with Funeral Directors who may influence the final decision.	Low	Low
Adverse publicity	Medium	Low	Prepare good reasoning for the increase in fees and charges and that they remain below	Low	Low

			comparable authorities.		
			Maintain standards in cemeteries.		

10.0 Equalities Impact Assessment

10.1 The bereaved could receive a Funeral Expenses Payment if receiving certain benefits and need help paying for a funeral that they are arranging.

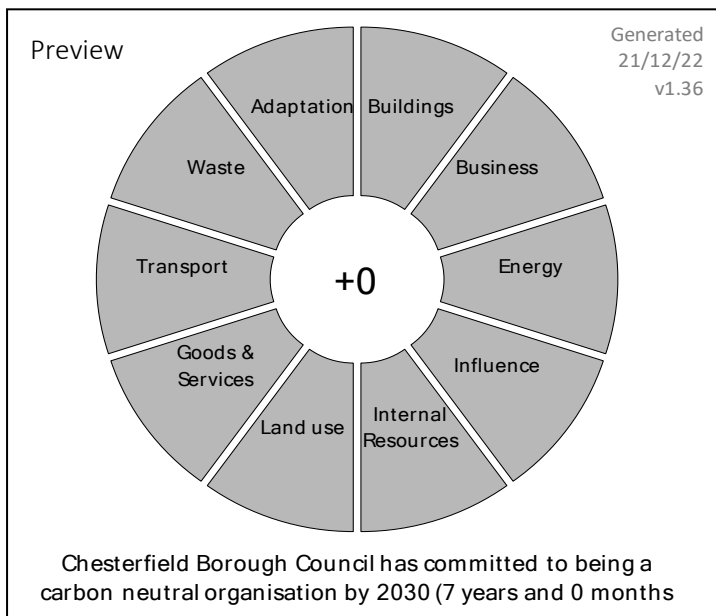
However, the Funeral Expenses Payment will be deducted from any money received from the deceased's estate.

More information on what the payment can help pay for can be found here;

<https://www.gov.uk/funeral-payments>

11.0 Climate Change Impact

There is no Climate Change Impact to this Fees and Charges Report.



Report author

**Bereavement Services Manager
c/o Chesterfield and District Joint Crematorium**

Background documents

These are unpublished works which have been relied on to a material extent when the report was prepared.

Appendices to the report	
Appendix 1	Table of Fees and Charges
Appendix 2	Family Group Comparison Fees
Appendix 3	Local Group Comparison Fees

APPENDIX 1

	RESIDENT 2022/23	2023/24 PROPOSED	NON- RESIDENT 2022/23	2023/24 PROPOSED
INTERMENTS				
Interment of Stillborn *	395.00*	£475.00	395.00*	£475.00
Interment of Child *	395.00*	£475.00	395.00*	£475.00
Interment of Adult	1,010.00	£1210.00	2,020.00	£2,420.00
Interment of Cremated Remains	340.00	£410.00	340.00	£410.00
Scattering of Cremated Remains	65.00	£80.00	130.00	£160.00
*Claimed by the Council from the Government's Children's Funeral Fund. Not charged to the Bereaved				
EXCLUSIVE RIGHT OF BURIAL				
Children's Grave *	105.00*	£125.00	210.00*	£250.00
Graves 9' x 4' – 50 Years	1,250.00	£1500.00	2,500.00	£3000.00
Cremated Remains	455.00	£545.00	455.00	£545.00
*Claimed by the Council from the Government's Children's Funeral Fund. Not charged to the Bereaved				
MEMORIALS (FOR A PERIOD OF 30 YEARS)				
Headstones (3') and Footstones	285.00	£340.00	285.00	£340.00
Headstone and Kerbs	425.00	£510.00	425.00	£510.00
Kerbstone/Other Memorial	150.00	£180.00	150.00	£180.00
Cremated Remains Plaque and Surrounds	300.00	£360.00	300.00	£360.00
Additional Inscription	60.00	£70.00	60.00	£70.00
Exceeding 3' Additional	205.00	£245.00	205.00	£245.00
Temporary Memorial Scheme	150.00	£180.00	150.00	£180.00
Communal Headstone Inscription	At cost	At Cost	At cost	At Cost
OTHER CHARGES				

Grave Planting	150.00	£180.00	150.00	£180.00
Searching of Burial Register (per name)	6.00	£7.00	6.00	£7.00
Saturday Surcharge – Full Burials	240.00	£280.00	240.00	£280.00
Saturday Surcharge – Cremated Remains	140.00	£170.00	140.00	£170.00
Exhumation of cremated remains	340.00	£410.00	340.00	£410.00
Exhumation from full grave	At cost	At Cost	At cost	At Cost
Burials from 3.30 p.m. onwards	65.00	£80.00	65.00	£80.00
Transfer of Exclusive Right of Burial	25.00	£30.00	25.00	£30.00
Top up of 50 years on ERB now expired	150.00	£180.00	150.00	£180.00
Removal of memorial prior to burial when safe to do so	45.00	£55.00	45.00	£55.00
Making a memorial safe if it is safe to do so	45.00	£55.00	45.00	£55.00
Memorial bench permit	210.00	£250.00	210.00	£250.00

Appendix 2

Table 1: Fees of "Family Group" Comparator Authorities 1 April 2022 (it is expected that other authorities will increase their fees and charges from 1 April 2023)

Authority	Interment Fee	Exclusive Right of Burial	Exclusive Right of burial (CR)	Interment Fee (CR)	Non-resident fees?
Mansfield	666.00	1407.00	780.00	194.00	n/a
Ipswich	1224.00	1753.00	1753.00	126.00 – 495.00 (+ 53.00 if attending)	n/a
Worcester	950.00 – 1118.00 (depending on depth)	854.00 – 2151.00 (depending on length)	427.00 – 822.00 (depending on length)	358.00	n/a
Gloucester	782.00 – 1125.50 (depending on depth)	771.00 – 1953.00 (depending on length)	304.00	245.00	n/a
Carlisle	827.00	787.00 – 1320.00 (depending on length)	276.00 – 459.00 (depending on length)	252.00	n/a
Newcastle U Lyme	989.00 – 1483.00 (depending on residency)	1333.00 – 2000.00 (depending on residency)	659.00 – 989.00 (depending on residency)	434.00 – 650.00 (depending on residency)	Yes
Average Fee	1073.91	1764.00	851.16	365.66	
Chesterfield Borough Council	Current £1010.00 Proposed £1210	Current 1250.00 Proposed £1500	Current 455.00 Proposed £545	Current 340.00 Proposed 410.00	Yes

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Appendix 3 – Local Authorities will likely increase their Fees and Charges from 1st April 2023

Authority	Interment Fee	Exclusive Right of Burial	Exclusive Right of burial (CR)	Interment Fee (CR)	Non-resident fees?
Amber Valley Borough Council	712.00 – 896.00 (depending on depth)	785.00 – 1048.00 (depending on length)	195.00	290.00	Yes
Sheffield City Council	1300.00	1030.00 – 1945.00 (depending on depth and length)	685.00	167.00 – 220.00 (depending on attendance)	n/a
Derby City Council	740.00 – 869.00 (depending on depth)	1231.00	234.00	138.00	n/a
Derbyshire Dales District Council	774.50	689.75 – 1297.90 (depending on amount of interments)	222.10	163.00	n/a
Erewash Borough Council	785.00 – 850.00 (depending on depth)	765.00 – 910.00 (depending on section)	235.00	215.00	n/a
High Peak Borough Council	651.00 – 823.00 (depending on depth)	720.00	360.00	216.00	Yes
North East Derbyshire District Council	700.00 – 796.50 (depending on depth)	654.00	391.00	159.50	Yes
South Derbyshire District Council	549.00 - 595.00	799.00	383.00	161.00	n/a

	(depending on depth)				
Mansfield	666.00	1407.00	780.00	194.00	n/a
Average Fee	841.00	1112.43	387.23	195.16	
Chesterfield Borough Council	Current £1010.00 Proposed £1210	Current 1250.00 Proposed £1500	Current 455.00 Proposed £545	Current 340.00 Proposed 410.00	Yes

**Note to Tables:*

"Interment fee" is the price for each burial in a grave and is payable in addition to the Exclusive Right of Burial Fee"

"Exclusive Right of Burial Fee" is the price to purchase the right of burial in a grave. The owner of this right must authorise each burial in the grave and has the automatic right to be buried in the grave at the time of his or her own death.

"CR" – cremated remains

For publication

Venues Fees and Charges for 2023/2024 ([Delegation Reference](#))

Meeting:	Cabinet
Date:	17 th January 2023
Cabinet portfolio:	Town Centres and Visitor Economy
Directorate:	Leisure, Culture and Community Wellbeing
For publication	

1.0 Purpose of the report

- 1.1 To review the scale of charges for lettings at the Winding Wheel Theatre, the Assembly Rooms in the Market Hall and Hasland Village Hall for 2023/24.
- 1.2 This report will not include a review of charges for the Pomegranate Theatre as it is temporarily closed due to major building renovation works, and is not due to re-open until 2025.
- 1.3 The report will not deal with any proposed changes to ticket prices, as these are negotiated with the visiting production companies throughout the year when productions are booked. The report will not deal with any proposed increase in bar and catering prices. These prices are normally reviewed twice a year, and are set by the cost of the purchases, bar performance, VAT, and what increases, if any, it is felt that the market can sustain.

2.0 Recommendations

- 2.1 That the room hire charges for the Winding Wheel Theatre from 1 April 2023 will be as detailed in Appendix A.
- 2.2 That the equipment hire charges at the Winding Wheel Theatre from 1 April 2023 will be as detailed in Appendix A.
- 2.3 That the theatre hire charges for the Winding Wheel Theatre for professional companies and commercial use from 1 April 2023 will be as detailed in Appendix B.
- 2.4 That the room hire charges at the Assembly Rooms in the Market Hall from 1 April 2023 will be as detailed in Appendix C.

2.5 That the room hire charges at Hasland Village Hall from 1 April 2023 will be as detailed in Appendix D.

3.0 Reason for recommendations

3.1 To make further progress towards a sustainable financial position for the venues.

4.0 Report details

Approach to setting fees and charges

4.1 In accordance with the Council's Medium-Term Financial Strategy, fees and charges are required to be reviewed on an annual basis to ensure that the cost of providing the service is recovered appropriately.

4.2 The process being followed for the review of income to be realised includes an assessment of each fee to identify how it meets the Council's strategic purposes and the level of increase that is proposed as well as taking account of present economic conditions.

4.3 The proposed changes to fees have been based on a robust estimate of the impact of cost increases and demand within the services. This includes assessing the affordability of any of these increases to our residents and customers. Cost pressures and changes in demand include:

- Increases in energy costs
- Inflationary increases (October CPI 11.1%) resulting in increases in supplier costs and materials
- NJC Pay Claim for 2022-23 which has resulted in a higher than budgeted for pay increase for staff and a higher than anticipated budget for the 2023-24 Pay Claim
- Any specific service issues around cost increases or service usage

Review of 2021/22 financial year

4.4 Due to the Covid 19 pandemic, and a series of lockdowns and restrictions, all income has been adversely affected since March 2020. The Pomegranate Theatre was partially re-opened during July to October 2020. The theatres were then closed again for the second lockdown from November 2020. The Pomegranate Theatre was closed until May 2021, when it re-opened with social distanced seating in place. This restriction was relaxed at the end of July 2021.

4.5 From January to August 2021, the Winding Wheel Theatre was licensed as a vaccination centre, and then re-opened for live theatre and venue hire at the

end of August 2021. Hasland Village Hall and the Assembly Rooms became available for general hire again from May 2021.

- 4.6 In 2021/22 the Pomegranate Theatre operated with a small deficit of £774 (net controllable costs). Net controllable costs for the venues are defined as total costs of operating the venues less internal council recharges, International Accounting Standards 9 adjustments, and capital depreciation costs. The theatre earned £1,074,096 in income in 2021/22, the majority of which, £595,535 came from gross ticket sales, with a further £249,000 from government grants and schemes, and £93,475 from bar and other front of house sales and £4,297 through the hire of the theatre, and £93,795 from gross booking fees for both venues.
- 4.7 In the same financial year, the Winding Wheel Theatre operated at a deficit of £272,281 (net controllable costs). It earned a total of £680,399 in income in 2021/22, the majority of which £414,632 came from gross ticket sales, with a further £101,070 from bar and other front of house sales and £61,550 from the hire of the venue and associated charges, and £84,649 from fees and charges for use of the venue as a vaccination centre.
- 4.8 In the same financial year, Hasland Village Hall operated at a deficit of £37,455 (net controllable costs). It earned a total of £20,337 in income from room hire in 2021/22.
- 4.9 In the same financial year, the Assembly Rooms, in the Market Hall, operated at a deficit of £52,434 (net controllable costs). It earned a total of £3,891 in income from room lettings in 2021/22.
- 4.10 The Covid 19 pandemic has had a significant impact on venue hire during 2020 to 2022. Bookings have been re-scheduled and cancelled. Some community groups disbanded during the pandemic, and some have either not re-formed or are meeting less regularly with smaller numbers.
- 4.11 To illustrate this, the level of venue hire income was significantly lower in 2021/22 (approximately 11 months of trading post pandemic) as compared with the 2019/20 (approximately 11 months of trading pre-pandemic) can be seen in Table 1 below.

Table 1 Venue Hire Income comparison 2019/20 v 2021/22

Venue	2019/20	2021/22	Change %
Pomegranate	£82,488	£4,297	-95%
Winding Wheel	£90,071	£61,550	-32%
Hasland Village Hall	£41,423	£20,337	-51%
Assembly Rooms	£13,616	£3,891	-71%

Current year context – 2022/23

- 4.12 The Pomegranate Theatre operated as normal until the end of June 2022, when it temporarily closed due to planned major building renovation works. As the Pomegranate Theatre is not scheduled to re-open until 2025, we have commenced a process of transferring Pomegranate Theatre productions to the Winding Wheel Theatre, where it is technically and financially feasible to do so. We have already transferred the pantomime, and some local community hirer productions.
- 4.13 Consequently since July 2022, the Winding Wheel Theatre has been utilised to a greater extent than normal as it has become the only entertainment venue operated by the Council.
- 4.14 Bookings at Hasland Village Hall have improved as more people have hired the venue for weddings, parties and events. However the demand for the Assembly Rooms remains weak, apart from regular community hirers using the meeting rooms.

Proposed charges for 2023/24

- 4.15 The current fees and charges for each venue have been reviewed. Consideration has been given to the costs of operating each venue, particularly recent increases in staffing and utility costs. In addition, we have considered local market conditions, customer feedback and the demand for each venue.

Hire Fees – Winding Wheel

- 4.17 The Winding Wheel has two main categories of hire fees. Community charges, which apply to social gatherings and non-profit making organisations, and commercial charges, which are levied on profit making events and organisations. There is no proposal to change the classification of hirers at the Winding Wheel.
- 4.18 Due to the requirement to generate income at the Winding Wheel, it is proposed that the existing community and commercial rates, are increased, and are as detailed in Appendix A as from 1st April 2023.
- 4.19 The hirers at the Winding Wheel are also charged for additional staffing and equipment they may require, including seating, technical equipment, staging, etc. It is proposed that the existing rates are increased. These are detailed in Appendix A as from 1 April 2023.
- 4.20 It is proposed that the Winding Wheel Theatre hire rates for professional companies and commercial use are increased as from 1 April 2023 as detailed in Appendix B.

Hire Fees – Assembly Rooms, Market Hall

- 4.21 The Assembly Rooms has two main categories of hire fees. Community charges, which apply to social gatherings and non-profit making organisations and commercial charges, which are levied on profit making events and organisations. There is no proposal to change the classification of hirers.
- 4.22 It is proposed that the existing rates are increased as detailed in Appendix C as from 1 April 2023.

Hire Fees – Hasland Village Hall

- 4.23 The Hasland Village Hall has three main categories of hire fees. Community charges, which apply to social gatherings and non-profit making organisations, community concessionary charges, which applies to children and senior citizen groups not receiving any other grant or concession and commercial charges, which are levied on profit making events and organisations. There is no proposal to change the classification of hirers.
- 4.24 It is proposed that the existing rates are increased as detailed in Appendix D as from 1 April 2023.

Alternative options

- 5.1 An alternative option would be to maintain charges at the same level for the Winding Wheel, Hasland Village Hall and the Assembly Rooms for a further year. However, since 1st April 2022, venues staffing and premises costs have increased significantly, and it is appropriate to recover this increase in costs from the hirers.
- 5.2 Another alternative option would be to reduce hire charges. However, all venues operate at a considerable deficit and the venues staffing and premises costs are increasing year on year. In order to develop a sustainable business plan, charges for services must be increased.

6.0 Implications for consideration – Financial and value for money

- 6.1 Hire income at the Winding Wheel Theatre in 2021/22 (excluding the vaccination centre income) was £40,982. The original budget for 2022/23 was £84,200, and whilst the team are working hard to maximise income, it is currently forecast that income will be approximately £72,000 for the year. With the proposed increase in fees and charges it is estimated that the income for 2023/24 will be £80,640.

- 6.2 In 2021/22, the income from equipment hire at the Winding Wheel Theatre was £5,219. The original budget for 2022/23 for equipment hire income was £8,110, and current forecasts estimate that this will be achieved. With the proposed increase in fees and charges it is estimated that the income for 2023/24 will be £8,840.
- 6.3 In 2021/22 the income from hire fees for the Assembly Rooms in the Market Hall was £3,891. The original budget for 2022/23 was £16,180, and whilst the team are working hard to maximise income, it is currently forecast that income will be approximately £6,200 for the year. With the proposed increase in fees and charges it is estimated that the income for 2023/24 will be £6,820.
- 6.4 In 2021/22 the income from hire fees for Hasland Village Hall was £20,337. The original budget for 2022/23 was £34,220 and current forecasts estimate that this will be achieved. With the proposed increase in fees and charges it is estimated that the income for 2023/24 will be £37,620.

7.0 Implications for consideration – Legal

7.1 There are no legal implications from these proposals.

8.0 Implications for consideration – Human resources

8.1 There are no human resources or people management implications from these proposals.

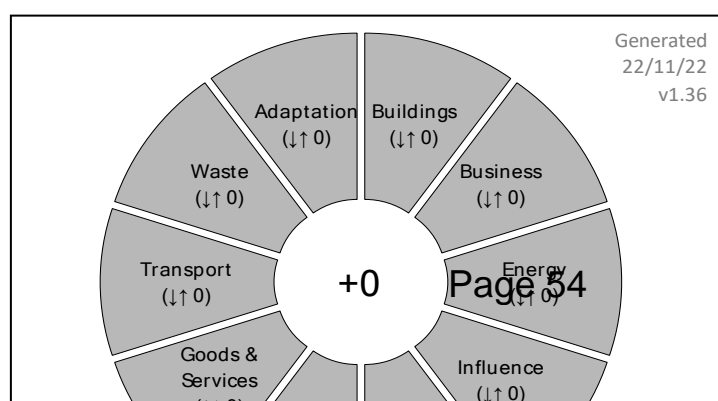
9.0 Implications for consideration – Council plan

9.1 In the Council plan for 2019-2023, under the priority *Providing value for money services*, and the objective, *Become and stay financially self-sufficient*, the objective *Reduce the subsidy (net operational costs) further for our theatres* is included.

9.2 The proposed increase of the fees and charges will help contribute to the increase of income at the Venues.

10.0 Implications for consideration – Climate change

10.1 These proposals have been discussed with the Council’s Climate Change Officer, and he has confirmed that there are no implications for Climate Change from these proposals.



11.0 Implications for consideration – Equality and diversity

11.1 The Council has agreed both a Venues Programming Policy and an Arts and Culture Strategy. These documents identify, in more detail, the impact that these prices will have on the various equalities' groups and an action plan to militate against any negative impact will be developed. The Equality Impact Assessments are available from the Policy Service.

12.0 Implications for consideration – Risk management

12.1 Due to the current economic climate, and the development of the "digital meeting place", entertainment, leisure and business markets are under pressure. It is, therefore, inevitable that there are risks in attaining income targets.

Description of the Risk	Impact	Likelihood	Mitigating Action	Impact	Likelihood
Decreased number of community group hirers	High	Medium	Offer alternative venues to these hirers where possible	Medium	Low
Increased competition	High	Medium	Improved marketing. Use of packages.	Medium	Low
Hirers are not prepared to pay increased charges for hiring the venues	High	Medium	Work closely with hirers to find solutions to budget issues	Medium	Low

Decision information

Key decision number	<i>All key decisions must be in the Forward Plan at least 28 days in advance. There are constitutional consequences if an item is not in the Forward Plan when it should have been. Contact Democratic Services if in doubt.</i>
Wards affected	ALL

Document information

Report author	
<i>Anthony Radford – Cultural Services Manager</i> anthony.radford@chesterfield.gov.uk <i>Tel: 01246 936487</i>	
Background documents	
These are unpublished works which have been relied on to a material extent when the report was prepared.	
N/A	
Appendices to the report	
Appendix A	Winding Wheel Hire and Equipment Charges
Appendix B	Winding Wheel Theatre Hire Charges
Appendix C	Assembly Rooms Hire charges
Appendix D	Hasland Village Hall Hire Charges

Winding Wheel Fees & Charges

All bookings are subject to a minimum of three hours booking (excluding kitchens) or minimum hire charges whichever is the greater

All rates include VAT at the prevailing rate unless stated

Charges from 1 April 2023	Hire Charge incl VAT Existing	Proposed Charge incl VAT
Minimum Hire Charge for all bookings	£102.00	£120
WINDING WHEEL - AUDITORIUM		
COMMUNITY CHARGE		
Mon-Thurs Per hr	Pre 5pm £55.00 After 5pm £88.00	£62 £99
Friday - Sunday	Pre 5pm £83.00 After 5pm £116.00	£93 £129
Balcony/ Circle (min 3hrs)	Hourly rate: £19.00	£21
Kitchen per hour	£10.00	£11
Servery per function	£18.20	£20
AUDITORIUM COMMUNITY BLOCK BOOKING DISCOUNT		
Monday - Friday	Pre 5pm £45.00 After 5pm £73.00	£50 £82
Kitchen per hour	£8.00	£9
Servery per function	£15.00	£17
AUDITORIUM COMMERCIAL CHARGE		
Mon-Thurs Per hr	Pre 5pm £109.00 After 5pm £173.00	£122 £194
Friday - Sunday	Pre 5pm £154.00 After 5pm £223.00	£173 £249
Balcony (min 3hrs)	Hourly rate: £36.00	£40
Kitchen per hour	£16.00	£18
Servery per function	£23.40	£26
AUDITORIUM COMMERCIAL BLOCK BOOKING DISCOUNT		
Mon-Thurs Per hr	Pre 5pm £88.00 After 5pm £141.00	£99 £158
Fri - Sun (min 3hrs)	Pre 5pm £124.00 After 5pm £180.00	£139 £202
Kitchen per hour	£12.30	£14
Servery per function	£20.30	£23
BALLROOM COMMUNITY CHARGE		
Mon-Thurs Per hr	Pre 5pm £43.00 After 5pm £49.00	£48 £55
Friday - Sunday	Pre 5pm £64.00 After 5pm £72.00	£72 £81
Kitchen per hour	£10.00	£11
Servery per function	£18.20	£20
BALLROOM COMMUNITY BLOCK BOOKING DISCOUNT		
Monday - Friday	Pre 5pm £34.00 After 5pm £40.00	£38 £45
Kitchen per hour	£8.00	£9
Servery per function	£15.10	£17
BALLROOM COMMERCIAL		
Mon-Thurs Per hr	Pre 5pm £83.00 After 5pm £98.00	£93 £109
Friday - Sunday	Pre 5pm £126.00 After 5pm £138.00	£141 £155
Kitchen per hour	£14.40	£16
Servery per function	£23.40	£26
BR COMMERCIAL BLOCK BOOKING DISCOUNT		
Mon- Thurs	Pre 5pm £67.00 After 5pm £80.00	£75 £89

Friday - Sunday	Pre 5pm	£102.00	£114
	After 5pm	£112.00	£125
Kitchen per hour		£12.30	£14
Servery per function		£20.30	£23
FUNCTION ROOM COMMUNITY CHARGE			
Monday - Thursday	Pre 5pm	£29.00	£32
	After 5pm	£36.00	£40
Friday - Sunday	Pre 5pm	£41.00	£46
	After 5pm	£49.00	£55
Kitchen per hour		£10.00	£11
Servery per function		£18.20	£20
FR COMMUNITY BLOCK BOOKING DISCOUNT			
Monday - Friday	Pre 5pm	£23.00	£26
	After 5pm	£33.00	£37
Kitchen per hour		£8.00	£9
Servery per function		£15.00	£17
FUNCTION ROOM COMMERCIAL			
Monday - Thursday	Pre 5pm	£44.00	£49
	After 5pm	£54.00	£60
Friday - Sunday	Pre 5pm	£64.00	£72
	After 5pm	£76.00	£85
Kitchen per hour		£14.40	£16
Servery per function		£23.40	£26
COMMERCIAL BLOCK BOOKING DISCOUNT			
Monday - Thursday	Pre 5pm	£39.00	£44
	After 5pm	£49.00	£55
Friday - Sunday	Pre 5pm	£60.00	£67
	After 5pm	£71.00	£80
Kitchen per hour		£12.00	£14
Servery per function		£20.30	£23
			Events from 1st April 2024 to 31st March 2025
Ballroom Wedding Package		£2,050.00	£2,150 £2,350
The wedding package includes use of Ballroom and kitchen, staffing and associated equipment with a maximum hire period on the Saturday of 14 hours, with a finish time of no later than 12pm			
Auditorium Wedding Package		NA	£3,950.00 £4,345
The wedding package includes use of Auditorium and kitchen, staffing and associated equipment with a maximum hire period on the Saturday of 14 hours, with a finish time of no later than 12pm			
Ballroom Party Package		NA	£999.00
The party package includes use of Ballroom and kitchen, staffing and associated equipment with a maximum hire period on the Saturday of 6 hours, with a finish time of no later than 12pm			
Auditorium Party Package		NA	£1,499.00
The party package includes use of Auditorium and kitchen, staffing and associated equipment with a maximum hire period on the Saturday of 6 hours, with a finish time of no later than 12pm			
Conference and Meeting Packages			
The hire includes a full service package for the period of the hire covering set up and breakdown of the event, technical equipment and staffing support, teas coffees & biscuits, FOH staffing and hire of the space.			
Auditorium			
Community			
Mon to Fri - Half Day (up to 250)		NA	£1,335.00

Mon to Fri - Full Day (up to 250)	NA	£2,250.00
Commercial		
Mon to Fri - Half Day (up to 250)	NA	£1,590.00
Mon to Fri - Full Day (up to 250)	NA	£2,875.00
Ballroom		
Community		
Mon to Fri - Half Day (up to 150)	NA	£820.00
Mon to Fri - Full Day (up to 150)	NA	£1,515.00
Commercial		
Mon to Fri - Half Day (up to 150)	NA	£1,025.00
Mon to Fri - Full Day (up to 150)	NA	£1,875.00
Function Room		
Community		
Mon to Fri - Half Day (up to 50)	NA	£515.00
Mon to Fri - Full Day (up to 50)	NA	£850.00
Commercial		
Mon to Fri - Half Day (up to 50)	NA	£615.00
Mon to Fri - Full Day (up to 50)	NA	£1,025.00

Dance School Package

All packages are for full service and include all technical and Front of House support, staff, equipment and services.

NB: Box Office fees & Levies and PRS recharges will be charged in addition to the above package fees

Early week ie Sunday - Wednesday 4 Day

Auditorium Only	NA	£4,110.00
Auditorium & Circle	NA	£5,400.00
Auditorium ,Circle & Ballroom	NA	£6,150.00

Early Week ie Sunday - Tuesday 3 Day

Auditorium Only	NA	£2,980.00
Auditorium & Circle	NA	£3,800.00
Auditorium ,Circle & Ballroom	NA	£4,625.00

Late Week ie Wednesday - Saturday 4 Day

Auditorium Only	NA	£5,135.00
Auditorium & Circle	NA	£6,420.00
Auditorium ,Circle & Ballroom	NA	£7,190.00

Late Week ie Thursday - Saturday 3 Day

Auditorium Only	NA	£4,110.00
Auditorium & Circle	NA	£5,135.00
Auditorium ,Circle & Ballroom	NA	£6,160.00

All Bookings - any hours between 1am and 6am by negotiation and will be charged at double rates

Bank Holidays, Easter Weekend, Christmas period (24th December to 1st January) by negotiation and at double rates of Saturday and Sunday charges

Large event discount for a booking of all rooms

20%

20%

at the Winding Wheel for more than one day on consecutive days

EQUIPMENT

Staging 8' x 4' (per unit)	£9.00	£10
Tiered Staging (per unit)	£62.00	£68
Tiered Staging (all units)	£200.00	£218
PA system in-house or portable	£28.00	£31
PA system in-house with radio mike	£40.00	£44
Additional microphone	£13.50	£15
Multimedia Projector and Screen	£68.00	£74
Multimedia Projector, Screen and Laptop	£83.00	£90
Slide Projector	£22.00	£24
Screens - 6ft	£21.00	£23
Screens - 10ft	£62.00	£68
Laser Projector and Audit Screen per day	£200.00	£218
Laser Projector and Audit Screen per week	£1,000.00	£1,090
Lectern	£9.00	£10
Flip Chart and Pad	£9.00	£10
Stage Lighting (set up and leave in one state)	£40.00	£44
Stage Lighting Focus (up to 4 hours)	£115.00	£125
Technician - per hour	£28.40	£31
Sound Operator - per hour	£22.00	£24
Lighting Operator - per hour	£22.00	£24
Duty Manager - per hour	£22.00	£24
Caretaker - per hour	£22.00	£24
Security Staff - per hour	£22.00	£24
Front of House Staff - per hour	£16.60	£18
Piano - Upright	£21.00	£23
Piano Tuning	Price on application	
Seating over 200	£43.00	£47
Seating over 300	£61.00	£66
Seating over 400	£120.00	£131
Tiered Seating	£200.00	£218
Carpet for Staging/Catwalk	£21.00	£23
Ticket Printing	£60.00	£65
Round Tables	£54.00	£59
Cup and Saucers - 1-50	£15.00	£16
Cup and Saucers - 51-100	£21.00	£23
Cup and Saucers - 101-150	£31.00	£34
Cup and Saucers - 151-300	£39.00	£43
Tea/Coffee and Biscuits (per mug)	£2.60	£2.85
CORKAGE (including use of glasses)	£9.40	£10.25
Soft Drink Surcharge	£200.00	£218
Minimum Refundable Deposit	£125.00	£136

Brochure Insert:

Full page	£950.00	£1,036
2/3 page	£630.00	£687
½ page	£480.00	£523
1/3 page	£315.00	£343
¼ page	£245.00	£267
1/6 page	£160.00	£174
1/8 page	£125.00	£136

Resources Block Booking Discount (10 or more bookings per annum)	20%	20%
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Winding Wheel Theatre Hire

Charges from 1 April 2023

Professional Companies and Commercial Use

All proposed charges exclude Energy Surcharge

	Core hours	Existing Charge	Proposed Charge	VAT	Total Charge for up to eight hours including VAT	For each extra hour or part thereof	VAT	Total for each extra hour or part thereof including VAT	Hours before or after core hours	VAT	Total for Hours before or after core hours including VAT	Additional Performance	VAT	Total for each Additional Performance including VAT
	Performance													
Monday	9am-11pm	£2,150.00	£2,400.00	£480.00	£2,880.00	£300.00	£60.00	£360.00	£450.00	£90.00	£540.00	£1,200	£240.00	£1,440.00
Tuesday	9am-11pm	£2,150.00	£2,400.00	£480.00	£2,880.00	£300.00	£60.00	£360.00	£450.00	£90.00	£540.00	£1,200	£240.00	£1,440.00
Wednesday	9am-11pm	£2,150.00	£2,400.00	£480.00	£2,880.00	£300.00	£60.00	£360.00	£450.00	£90.00	£540.00	£1,200	£240.00	£1,440.00
Thursday	9am-11pm	£2,250.00	£2,500.00	£500.00	£3,000.00	£312.50	£62.50	£375.00	£468.75	£93.75	£562.50	£1,250	£250.00	£1,500.00
Friday	9am-11pm	£2,250.00	£2,500.00	£500.00	£3,000.00	£312.50	£62.50	£375.00	£468.75	£93.75	£562.50	£1,250	£250.00	£1,500.00
Saturday	9am-11pm	£2,250.00	£2,500.00	£500.00	£3,000.00	£312.50	£62.50	£375.00	£468.75	£93.75	£562.50	£1,250	£250.00	£1,500.00
Sunday	9.30am-11pm	£2,950.00	£3,300.00	£660.00	£3,960.00	£412.50	£82.50	£495.00	£618.75	£123.75	£742.50	£1,650	£330.00	£1,980.00
Bank Holiday	9.30am-11pm	£2,950.00	£3,300.00	£660.00	£3,960.00	£412.50	£82.50	£495.00	£618.75	£123.75	£742.50	£1,650	£330.00	£1,980.00

Terms 100% of all building hire charges are subject to VAT.VAT is charged at the prevailing rate as applicable.

Any additional hours will be recharged and any additional technical requirements to be mutually agreed and recharged to the Visiting Manager.

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Charges from 1 April 2023
MARKET HALL ASSEMBLY ROOMS

	Hire Charge incl VAT	
	Existing	Proposed
<u>COMMUNITY CHARGE</u>		
COMMUNITY		
MAIN HALL		
	£	£
Monday - Thursday (min 3hrs) Pre 5pm	29.00	32
Monday - Thursday (min 3hrs) After 5pm	35.40	39
Fri- Sun (min 3hrs) Pre 5pm	40.00	44
Fri - Sun (min 3hrs) After 5pm	49.00	54
Kitchen (per hour)	7.50	8.5
ROOM 1		
Monday - Thursday (min 2hrs) pre 5pm	8.50	9.5
Monday - Thursday (min 3hrs) post 5pm	19.20	21
Fri (min 2 hrs) pre 5pm	11.60	13
Fri (min 3hrs) post 5pm	26.50	29
ROOM 2		
Monday - Thursday (min 2hrs) pre 5pm	6.50	7.2
Monday - Thursday (min 3hrs) post 5pm	18.20	20
Fri (min 2 hrs) pre 5pm	10.60	12
Fri (min 3hrs) post 5pm	24.40	27
COMMUNITY BLOCK BOOKING DISCOUNT		
MAIN HALL		
Monday - Thursday (min 3hrs) Pre 5pm	24.40	27
Monday - Thursday (min 3hrs) After 5pm	28.60	32
Kitchen (per hour)	6.40	7.2
ROOM 1		
Monday - Thursday (min 2hrs) before 5pm	7.00	7.7
ROOM 2		
Monday - Thursday (min 2hrs) before 5pm	5.90	6.5
COMMERCIAL		
MAIN HALL		
Monday - Thursday (min 3hrs) Pre 5pm	43.70	48
Monday - Thursday (min 3hrs) After 5pm	51.00	56
Fri- Sun (min 3hrs) Pre 5pm	56.20	62
Fri - Sun (min 3hrs) After 5pm	70.00	77
Kitchen (per hour)	13.00	14.5

ROOM 1

Monday - Thursday (min 2hrs) pre 5pm	13.90	15.4
Monday - Thursday (min 3hrs) post 5pm	28.60	31.5
Fri (min 2 hrs) pre 5pm	19.20	21
Fri (min 3hrs) post 5pm	37.40	41
Sat and Sun (min 3 hrs)	40.00	44

ROOM 2

Monday - Thursday (min 2hrs)	10.70	12
Monday - Thursday (min 3hrs) post 5pm	27.50	30
Fri (min 2 hrs) pre 5pm	16.10	18
Fri (min 3hrs) post 5pm	36.40	40
Sat and Sun (min 3 hrs)	37.00	41

COMMERCIAL BLOCK BOOKING DISCOUNT**MAIN HALL**

Monday - Thursday (min 3hrs) Pre 5pm	39.50	44
Monday - Thursday (min 3hrs) After 5pm	45.80	50
Fri- Sun (min 3hrs) Pre 5pm	51.00	56
Fri - Sun (min 3hrs) After 5pm	62.40	69
Kitchen (per hour)	9.70	11

ROOM 1

Monday - Thursday (min 2hrs) pre 5pm	12.90	14.2
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ROOM 2

Monday - Thursday (min 2hrs) Pre 5pm	9.70	10.8
--------------------------------------	------	------

Conference and Meeting Packages

The hire includes a full service package for the period of the hire covering set up and breakdown of the event, technical equipment and staffing support, teas coffees & biscuits, FOH staffing and hire of the space.

Community

Mon to Fri - Half Day (up to 100)	NA	780
Mon to Fri - Full Day (up to 100)	NA	1245

Commercial

Mon to Fri - Half Day (up to 100)	NA	935
Mon to Fri - Full Day (up to 100)	NA	1610

Bank Holidays, Easter Weekend, Christmas period (24th December to 1st January) by negotiation and at double rates of Saturday and Sunday charges

All rates include VAT at the prevailing rate unless stated

Charges from 1 April 2023

HASLAND VILLAGE HALL

	Hourly charge	Hourly charge
	Existing	Proposed
MAIN HALL COMMUNITY CHARGE		
Monday - Friday (min 3 hrs)	£17.20	18.90
Saturday / Sunday (min 3hrs)	£20.80	22.90
Kitchen/Bar per function	£8.60	9.50
COMMUNITY BLOCK BOOKING DISCOUNT		
MAIN HALL		
Monday - Friday (min 3 hrs)	£14.00	15.40
Kitchen/Bar per function	£7.90	8.70
COMMUNITY CONCESSIONARY CHARGE (childrens groups / senior citizens groups)		
MAIN HALL		
Monday - Friday (min 3hrs)	£13.50	14.80
Saturday / Sunday	£16.10	17.70
Kitchen/Bar per function	£7.90	8.70
COMMUNITY CONCESSIONARY BLOCK BOOKING DISCOUNT		
MAIN HALL		
Monday - Friday (min 3hrs)	£9.90	11.00
Kitchen/Bar per function	£7.00	7.70
COMMERCIAL		
Monday - Friday (min 3hrs)	£34.30	37.70
Saturday/ Sunday (min 3hrs)	£38.50	42.40
Kitchen/Bar per function	£18.20	20.00
COMMERCIAL BLOCK BOOKING DISCOUNT		
Monday - Friday (min 3hrs)	£28.10	30.90
Saturday/Sunday (min 3 hrs)	£32.20	35.40
Kitchen/Bar per function	£15.10	16.60
COMMUNITY CHARGE		
ANCILLARY ROOM		
Monday - Friday (min 3 hrs)	£6.90	7.60
Saturday/Sunday (min 3 hrs)	£7.40	8.10
Kitchen/Bar per function	£8.60	9.50
COMMUNITY BLOCK BOOKING DISCOUNT		
ANCILLARY ROOM		
Monday - Friday (min 3hrs)	£6.20	6.80
COMMERCIAL CHARGE		
ANCILLARY ROOM		
Monday - Friday (min 3hrs)	£13.10	14.40
Saturday/Sunday (min 3hrs)	£13.90	15.30
COMMERCIAL BLOCK BOOKING DISCOUNT		
ANCILLARY ROOM		
Monday - Thursday (min 3hrs)	£10.40	11.40
Saturday/Sunday (min 3hrs)	£11.40	12.50

Events from
1st April
2024 to 31st
March 2025

Wedding Package	£1,050.00	1,100.00	1,155.00
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The wedding package includes 3 hours Friday evening set up, 3 hours Sunday morning take down and the Saturday as a package. Both rooms and kitchen, staffing and associated equipment with a maximum hire period on the Saturday of 10 hours, with a finish time of no later than 12pm. Licensed.

Party Package

HASLAND VILLAGE HALL - Party Package (Licensed) 6 hrs Main Hall, Meeting Room & Kitchen (includes FOH & Security staff)

NA 565

Events Package

Community Events Package No Alcohol Full day (12hrs) all spaces plus 2 x FOH staff, Duty Manager

NA Weekday 1545
NA Weekend 1650

Bank Holidays, Easter Weekend, Christmas period (24th December to 1st January) by negotiation and at double rates of Saturday and Sunday charges

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For publication

Markets Fees and Charges 2023-24

Meeting:	Cabinet
Date:	17 January 2023
Cabinet portfolio:	Town Centre and Visitor Economy
Directorate:	Leisure, Culture and Community Wellbeing
For publication	

1.0 Purpose of the report

- 1.1 To set the fees and charges for the Chesterfield Open Markets for 2023-24.

2.0 Recommendations

- 2.1 That the fees and charges for the Chesterfield Open Markets for 2023-24 be as detailed in Appendix 1, with Appendix 2 detailing the current 2022-23 fees and charges for comparison.
- 2.2 That the agreed 2023-24 rates of Fees and Charges be put in place from Monday 3 April 2023.
- 2.3 That as part of the market reconfiguration project being undertaken between 2021 and 2025 a review of the pricing structure be made during this time, identifying the premium and secondary pitches, following best practice adopted nationally and ensuring a value for money approach is taken to realise the full income potential of the market. These fees to be adopted for 2024-25, subject to the necessary consultation and approvals procedures.
- 2.4 That the Service Director for Leisure, Culture and Community Wellbeing, through delegated authority with the Cabinet Member for Town Centre and Visitor Economy, apply appropriate negotiated fees for new activities and opportunities that are introduced during the period covered by this report.

3.0 Reason for recommendations

3.1 Supporting the town centre economy is at the heart of what we do and continues to be a key priority for the Council. It is necessary to sensitively increase stall fees to ensure the cost-effectiveness of a Markets operation in relation to increases being seen in maintenance costs, energy costs and staffing costs. There has been no increase in Fees since 2016.

3.2 The impact of COVID-19 significantly reduced Markets occupancy and income in 2021-22, traders were supported through this period with initially free rent and then reduced rents of £5 and then £10. Full rents did not resume until 28 February 2022. Trader numbers have continued to decline, and 2022-23 levels of income remain significantly lower than anticipated for the 2022-23 financial year. As such any rise in stall fees will need to be sensitive.

3.3 As part of the Revitalising the Heart of Chesterfield project the open market is set to benefit from a £1.15 million intervention alongside a wider Northern Gateway and public realm scheme. It is anticipated that this will help support, strengthen and re-invigorate the market area ensuring it is ready to meet the future demands of the town centre.

4.0 Report details

Approach to setting fees and charges

4.1 In accordance with the Medium-Term Financial Strategy, fees and charges are required to be reviewed on an annual basis to ensure that the cost of providing the service is recovered.

4.2 The Medium-Term Financial Plan is constructed on the basis that additional income will be generated from fees and charges, the process being followed for the review of income to be realised includes an assessment of each fee to identify how it meets the Council's strategic purposes and the level of increase that is proposed as well as taking into account of present economic conditions. The fees have been based on a robust estimate of the impact of cost increases and demand within the services and the Council's overall financial position. This includes assessing the affordability of any of these increases to our residents and customers. Cost pressures and changes in demand include:

- Increase in energy costs
- Inflationary increases (October CPI 11.1%) resulting in increases in supply costs and materials

- NJC Pay Claim for 2022-23 which has resulted in a higher than budgeted for pay increase for staff and a higher than anticipated budget for the 2023-24 Pay Claim
- Any specific service issues around cost increases or service usage

Service specific context

- 4.3 The Council has previously reviewed Open Market fees and charges every year. As such it is already anticipated there would be a review for 2023-24, normally the prior financial year performance helps inform the fees review based on occupancy and income levels.
- 4.4 Any review of fees and charges needs to be sensitive to any impact it may have on the current trader base, which is fragile and continues to decline, the impact of the cost of living, the economic downturn and Trader's retiring are all key factors in this downturn in Trader numbers. Any increase that is viewed as un-realistic or un-sustainable regarding the current trading patterns could have a negative effect on trader numbers and result in further losses. The proposed increase can be seen at Appendix 1 and is viewed as sensitive enough to not impact on current occupancy.
- 4.5 A review of other fees and charges in towns similar in size to Chesterfield would indicate that the proposed fees remain realistic and comparable. A benchmarking exercise is detailed at Appendix 3.
- 4.6 The council is committed to providing a good quality, well maintained, safe and vibrant market. The sensitive increase being suggested for 2023-24 helps ensure these standards are maintained and further future investment in our Market through the Revitalising the Heart of Chesterfield project is evidence of the commitment.

5.0 Alternative options

- 5.1 A larger increase than proposed could be applied to the current fees and charges. It is felt that the proposed fees which are being proposed are sensitive and sustainable. Any increase above this is viewed as potentially having a detrimental impact on Trader occupancy.
- 5.2 To not raise stall fees, however this is not viewed as realistic due to the Council's current financial circumstances.

6.0 Implications for consideration – Financial and value for money

- 6.1 The estimated anticipated income for 2022-23 is £209,112. The original budget was £363,940, this would see a deficit of around £150,000. Current occupancy levels continue to fall. Monday – 44 traders, Thursday 112 traders, Friday 37 traders and Saturday 67 traders. As

such around 260 stalls let each week. A review of occupancy and income from 2014 can be found at Appendix 6.

- 6.2 The suggested stall fee increase is anticipated to deliver an additional £20,000 in income for 2023-24. As such the estimated forecast budget is £229,112 which reflects the anticipated estimated revised budget for 2022-23 plus the proposed increase. This includes a further occupancy decline of around 10% attrition.
- 6.3 The occupancy differential between 2019, 2021 and 2022 is minimal, however the income is significantly lower due to traders taking up cheaper stalls, moving locations or negotiating rents that are sustainable for them. Alongside this the retainer system has remained paused since the return from the pandemic, with no back rents for non-attendance being collected. This is due to Traders being in the position of having multiple stall options they could chose from, as such trading as a casual, who do not pay retainers. Being Licensed is no longer seen as a benefit.
- 6.4 It should be recognised that a low occupancy market with an abundance of available stalls requires managing sensitively, traders can justify negotiating rent reductions or no longer Licensing to a specific pitch so as not to pay a retainer. Being over challenging is likely to lose traders in the current downturn.
- 6.5 The suggested 40p increase in electricity recharged for stall lighting is anticipated to cover the uplift in energy costs of around a 25% increase.
- 6.6 These raises combined would see stall price increases of between £1.20 and £3.30 per stall. This makes an average stall price on Monday and Friday £17.90, Thursday £26.50 and Saturday £26.95.
- 6.7 A review of controllable costs is being undertaken, focussing on staffing levels, the relevance of 4 market days, the use of New Square as a Market space prior to RHOC and other options to reduce operational costs.
- 6.8 The National Association of British Market Authorities (NABMA) released the 2022 National Market Survey in December 2022. The headlines nationally were that:
 - Nationally occupancy levels (outside London) were continuing to decline annually from 2017
 - There was a significant reduction in stalls available which further masked the occupancy decline, noted as thousands
 - The national average stall price was £22.97
 - Trader numbers had reduced from 46,000 in 2021 to 32,000 in 2022

- Less traders were working on traditional markets, switching to part-time market working and focussing on speciality event markets
- Only 40% of the 241 markets surveyed were delivering a surplus, 27% were in deficit and 23 were at break-even
- The full report can be seen at Appendix 7

7.0 Implications for consideration – Legal

7.1 The recommendations have no negative Legal implications.

8.0 Implications for consideration – Human resources

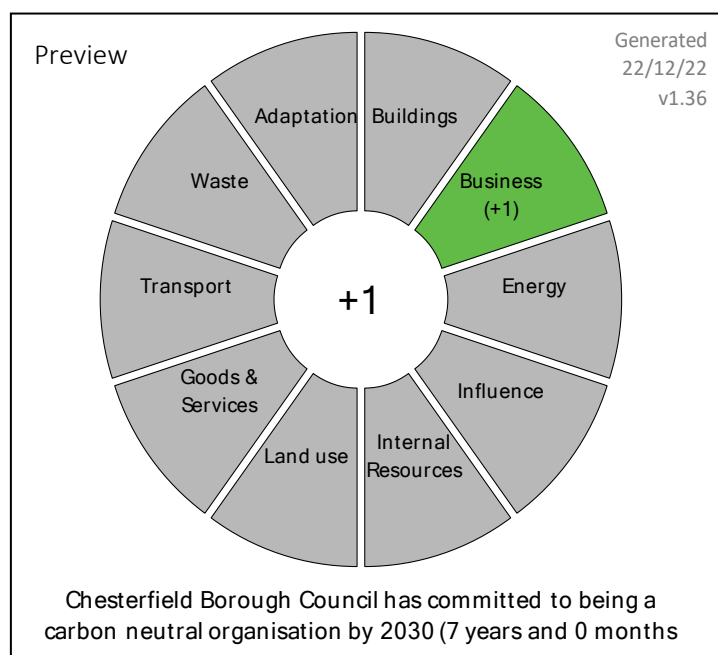
8.1 The recommendations have no negative Human Resources implications.

9.0 Implications for consideration – Council plan

9.1 A sensitive increase in fees continues to support the Council Plan by assisting in the three key objectives, making Chesterfield a thriving Borough, Improving the quality of life for local people and providing value for money services.

10.0 Implications for consideration – Climate change

10.1 It is viewed that the proposed fees and charges increase have no material change from a climate perspective on the market's operation. The Climate Change Impact Assessment can be seen at Appendix 5.



11.0 Implications for consideration – Equality and diversity

11.1 A Preliminary Equalities Impact Assessment has been undertaken and as a result of this it has been identified that there is no disproportionate impact for protected groups. The completed equality impact assessment can be found at Appendix 4.

12.0 Implications for consideration – Risk management

Description of the Risk	Impact	Likelihood	Mitigating Action	Impact	Likelihood
Increase in charges may result in trader losses and a reduction in income	M	M	Sensitive assessment to ensure minimum financial impact on existing Trader base. Communications plan to all users outlining the Council's need to increase fees sensitively	L	L
Damage to Council's reputation	H	M	Sensitive assessment to ensure minimum financial impact on existing Trader base. Communications plan to all users outlining the Council's need to increase fees sensitively	L	L

Decision information

Key decision number	<i>All key decisions must be in the Forward Plan at least 28 days in advance. There are constitutional consequences if an item is not in the Forward Plan when it should have been. Contact Democratic Services if in doubt.</i>
Wards affected	All

Document information

Report author

Andy Bond, Town Centre Operations Manager, Leisure, Culture and Community Wellbeing.

Background documents

These are unpublished works which have been relied on to a material extent when the report was prepared.

This must be made available to the public for up to 4 years.

Appendices to the report

Appendix 1	Open Market Fees and Charges 2023-24.
Appendix 2	Open Market Fees and Charges 2022-23.
Appendix 3	Benchmarking Exercise.
Appendix 4	Equality Impact Assessment.
Appendix 5	Climate Change Impact Assessment
Appendix 6	Occupancy and Income Review 2014 - 2022
Appendix 7	NABMA National Market Survey 2022

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MONDAY & FRIDAY	RENT 23/24	LIGHT 23/24	PUB 23/24	TOTAL 23/24
12' (3.65m) Top & Bottom Row	20.20	2.00	0.20	22.40
10' (3.04m) Top & Bottom Row	19.00	2.00	0.20	21.20
8' (2.43m) Top & Bottom Row	17.80	2.00	0.20	20.00
12' (3.65m) End Row & Centre Aisle	17.80	2.00	0.20	20.00
8' (2.43m) End Row & Centre Aisle	14.00	2.00	0.20	16.20
12' (3.65m) Inside	12.60	2.00	0.20	14.80
8' (2.43m) Inside	8.80	2.00	0.20	11.00

THURSDAY				
12' (3.65m) Top & Bottom Row	29.10	2.00	0.20	31.30
10' (3.04m) Top & Bottom Row	26.40	2.00	0.20	28.60
8' (2.43m) Top & Bottom Row	23.10	2.00	0.20	25.30
12' (3.65m) End Row	28.90	2.00	0.20	31.10
8' (2.43m) End Row	23.00	2.00	0.20	25.20
12' (3.65m) Centre Aisle (Main Sq)	26.40	2.00	0.20	28.60
8' (2.43m) Centre Aisle (Main Sq)	21.60	2.00	0.20	24.80
12' (3.65m) Inside	22.40	2.00	0.20	24.60
8' (2.43m) Inside	16.80	2.00	0.20	19.00

SATURDAY				
12' (3.65m) Top & Bottom Row	32.40	2.00	0.20	34.60
10' (3.04m) Top & Bottom Row	27.80	2.00	0.20	30.00
8' (2.43m) Top & Bottom Row	23.00	2.00	0.20	25.20
12' (3.65m) End Row	32.30	2.00	0.20	34.50
8' (2.43m) End Row	22.60	2.00	0.20	24.80
12' (3.65m) Centre Aisle (Main Sq)	26.70	2.00	0.20	28.90
8' (2.43m) Centre Aisle (Main Sq)	19.60	2.00	0.20	21.80
12' (3.65m) Inside	21.60	2.00	0.20	23.80
8' (2.43m) Inside	16.80	2.00	0.20	19.00

Other Pitches (+ 20p Publicity Fee)	Mon/Fri 23/24	Thurs 23/24	Sat 23/24
Burlington Street	23.70	23.70	29.90
+ electricity	2.00	2.00	2.00
Fairground Ride	31.80	31.80	31.80
Ice Cream	24.10	24.10	24.10
Catering Unit Main Sq	39.60	39.60	39.60
+ electricity or metered	2.00	2.00	2.00
Storage per Week	12.30	12.30	12.30

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MONDAY & FRIDAY	RENT 22/23	LIGHT 22/23	PUB 22/23	TOTAL 22/23
12' (3.65m) Top & Bottom Row	18.40	1.60	0.20	20.20
10' (3.04m) Top & Bottom Row	17.30	1.60	0.20	19.10
8' (2.43m) Top & Bottom Row	16.20	1.60	0.20	18.00
12' (3.65m) End Row & Centre Aisle	16.20	1.60	0.20	18.00
8' (2.43m) End Row & Centre Aisle	12.80	1.60	0.20	14.60
12' (3.65m) Inside	11.50	1.60	0.20	13.30
8' (2.43m) Inside	8.00	1.60	0.20	9.80

THURSDAY				
12' (3.65m) Top & Bottom Row	26.50	1.60	0.20	28.30
10' (3.04m) Top & Bottom Row	24.00	1.60	0.20	25.80
8' (2.43m) Top & Bottom Row	21.00	1.60	0.20	22.80
12' (3.65m) End Row	26.30	1.60	0.20	28.10
8' (2.43m) End Row	20.90	1.60	0.20	22.70
12' (3.65m) Centre Aisle (Main Sq)	24.00	1.60	0.20	25.80
8' (2.43m) Centre Aisle (Main Sq)	19.60	1.60	0.20	21.40
12' (3.65m) Inside	20.40	1.60	0.20	22.20
8' (2.43m) Inside	15.30	1.60	0.20	17.10

SATURDAY				
12' (3.65m) Top & Bottom Row	29.50	1.60	0.20	31.30
10' (3.04m) Top & Bottom Row	25.30	1.60	0.20	27.10
8' (2.43m) Top & Bottom Row	20.90	1.60	0.20	22.70
12' (3.65m) End Row	29.40	1.60	0.20	31.20
8' (2.43m) End Row	20.60	1.60	0.20	22.40
12' (3.65m) Centre Aisle (Main Sq)	24.30	1.60	0.20	26.10
8' (2.43m) Centre Aisle (Main Sq)	17.80	1.60	0.20	19.60
12' (3.65m) Inside	19.60	1.60	0.20	21.40
8' (2.43m) Inside	13.90	1.60	0.20	15.70

Other Pitches (+ 20p Publicity Fee)	Mon/Fri 22/23	Thurs 22/23	Sat 22/23
Burlington Street	21.60	21.60	27.20
+ electricity	1.60	1.60	1.60
Fairground Ride	28.90	28.90	28.90
Ice Cream	21.90	21.90	21.90
Catering Unit	36.00	36.00	36.00
+ electricity or metered	1.60	1.60	1.60
Storage per Week	11.20	11.20	11.20

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Appendix 2

Markets Benchmarking

Town	Lowest Price	Average Price
Chesterfield	£11.20	£22.70
Mansfield	£7.00	£22.00
Newark	£14.80	£21.00
Worksop	£14.50	£15.00
Barnsley	£20.00	£20.00
Loughborough	£26.90	£28.90
Leeds (market barrow)	£25.00	£25.00
Doncaster	Negotiable on application	

All prices taken from the operator's on-line website pages, Nov '22

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Chesterfield Borough Council Equality Impact Assessment - Full Assessment Form

<i>Title of the policy, project, service, function or strategy:</i>	Markets Fees and Charges 2023-24	
<i>Service Area:</i>	Leisure Culture and Community Wellbeing	
<i>Section:</i>	Town Centre Operations	
<i>Lead Officer:</i>	Andy Bond	
<i>Date of assessment:</i>	16/11/22	
<i>Is the policy, project, service, function or strategy:</i>		
<i>Existing</i>	<input checked="" type="checkbox"/>	
<i>Changed</i>	<input type="checkbox"/>	
<i>New / Proposed</i>	<input type="checkbox"/>	

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Section 1 – Clear aims and objectives

1. What is the aim of the policy, project, service, function or strategy?

To agree the fees and charges applied to users of the service

2. Who is intended to benefit from the policy and how?

Visitors, businesses and Market Traders in the town centre, by setting fees that are sustainable and both encourage and support Market Traders to trade at Chesterfield, this helps to ensure the Market is well occupied, used and viable. Further supports the wider town centre offer as the Market drives visitor footfall for other retailers to benefit from. Supports the Council by ensuring a reasonable return on a valuable asset, which ultimately will assist in facilitating a balanced budget.

3. What outcomes do you want to achieve?

To ensure a fair and appropriate charging rate for services provided.

Section 2 – What is the impact?

4. Summary of anticipated impacts. *Please tick at least one option per protected characteristic. Think about barriers people may experience in accessing services, how the policy is likely to affect the promotion of equality, knowledge of customer experiences to date. You may need to think about sub-groups within categories eg. older people, younger people, people with hearing impairment etc.*

	Potentially positive impact	Potentially negative impact	No disproportionate impact
Age	<input type="checkbox"/>	<input type="checkbox"/>	✓
Disability and long term conditions	<input type="checkbox"/>	<input type="checkbox"/>	✓
Gender and gender reassignment	<input type="checkbox"/>	<input type="checkbox"/>	✓
Marriage and civil partnership	<input type="checkbox"/>	<input type="checkbox"/>	✓
Pregnant women and people on parental leave	<input type="checkbox"/>	<input type="checkbox"/>	✓
Sexual orientation	<input type="checkbox"/>	<input type="checkbox"/>	✓
Ethnicity	<input type="checkbox"/>	<input type="checkbox"/>	✓
Religion and belief	<input type="checkbox"/>	<input type="checkbox"/>	✓

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Section 3 – Recommendations and monitoring

If you have answered that the policy, project, service, function or strategy could potentially have a negative impact on any of the above characteristics then a full EIA will be required.

5. Should a full EIA be completed for this policy, project, service, function or strategy?

Yes

No

Please explain the reasons for this decision: nothing within this report adversely effects any protected characteristic groups or individuals

Section 6 – Knowledge management and publication

Please note the draft EIA should be reviewed by the appropriate Service Manager and the Policy Service **before** WBR, Lead Member, Cabinet, Council reports are produced.

Reviewed by Head of Service/Service Manager	Name:	Andy Bond
	Date:	16/11/22.
Reviewed by Policy Service	Name:	Allison Potter
	Date:	18/11/22
Final version of the EIA sent to Policy Service	✓	
Decision information sent to Policy Service	✓	

Climate Change Impact Assessment

Developed by Chesterfield Borough Council 2021

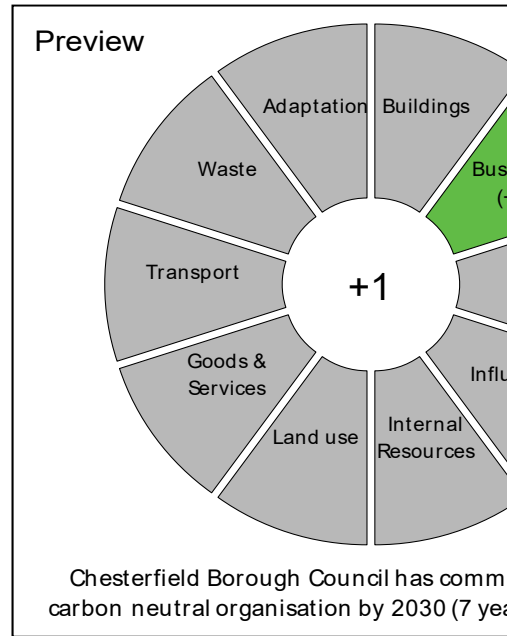
Report Name	Markets Fees and Charges 2023-24
Report date	16/11/21
Report author	Andy Bond
Project Notes	To set the fees and charges for the Open Market- 2023-24
Export filename	<i>Markets Fees and Charges 2023-24 CCIA 16. 11. 2021</i>

Category	Impact
Buildings	Building construction
Buildings	Building use
Buildings	Green / blue infrastructure
Buildings	
Business	Developing green businesses
Business	Marketable skills & training
Business	Sustainability in business
Business	
Energy	Local renewable generation capacity
Energy	Reducing energy demand
Energy	Switching away from fossil fuels
Energy	
Influence	Communication & engagement
Influence	Wider influence
Influence	Working with communities
Influence	Working with partners
Influence	
Internal Resources	Material / Infrastructure requirement
Internal Resources	Staff time requirement
Internal Resources	Staff travel requirement
Internal Resources	External funding
Internal Resources	
Land use	Carbon storage
Land use	Improving biodiversity adaptation
Land use	Natural flood management
Land use	

Goods & Services	Food & Drink
Goods & Services	Products
Goods & Services	Single-use plastic
Goods & Services	Services
Goods & Services	
Transport	Decarbonising vehicles
Transport	Improving infrastructure
Transport	Supporting people to use active travel
Transport	
Waste	End of life disposal / recycling
Waste	Waste volume
Waste	
Adaptation	Drought vulnerability
Adaptation	Flooding vulnerability
Adaptation	Heatwave vulnerability
Adaptation	
Other	Other 1
Other	Other 2
Other	Other 3
Other	Other 4

nt Tool (v1.36)

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Notes / justification for score / existing work
(see guidance sheet or attached notes for more information)

Market Trading encourages shopping local

Encourages local producers of food to sell locally

Less single use plastics required in packaging

Encouraging people to reduce their travel miles when shopping by shopping more local

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Cheat Sheet

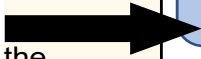
1. We are looking at the effects of this decision (not our past performance, or decisions that represent future decisions)
2. We are looking at the whole impact of the decision (regardless of geographical location or organisational boundary)
3. We are only looking at the climate impact - other environmental impacts, social, economic, wellbeing measures are recorded elsewhere.
4. We need to stay accessible. Click on the "copy alt-text" button above and paste the result into the alt text box for your infographic in word. Click here for a guide
5. Your report must include some explanation as well as the infographic. If the decision will have consequences past 2030 you must say so in your report.
6. While there are no other specific rules for writing the summary, some of the things you may want to discuss include:
 - What are the biggest costs and benefits of this activity in terms of the climate?
 - Are there things that we will have to include in future iterations of this activity that you have a recommendation?
 - Are there measures already included in your plan to minimise the costs and maximise benefits with respect to climate change?
 - Are there other costs and benefits which are outside the scope of the CC example, does the project have high value in terms of economic or social?

which outweighs the climate cost? Is this a valuable climate action which cost elsewhere?

- What are your ambitions for this activity – what is technically feasible and you think we should be aiming for?
- If we were to carry out the activity in the best possible way for the climate would that look like?
- What method(s) if any are available to monitor our climate performance of activity? This might include internal data (electricity bills, mileage claims etc) or an external verification process. Is this feasible? If not, why not?
- What are the constraints which stop you doing more? Time, money, expertise, political support, partner buy in, something else?

If you get stuck, contact your friendly local climate change officer

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Appendix 6

Stall Occupancy 2014 – 2022

Number of paid for stalls

Year	Monday	Friday	Saturday	Thursday
2014	129	140	155	178
2015	103	111	129	148
2016	85	90	106	139
2017	63	80	99	110
2018	66	70	93	106
2019	48	51	75	99
2020	pandemic	pandemic	pandemic	pandemic
2021	46	32	70	113
2022	44	37	67	112

Occupancy, based historically on 240 available stalls on Monday, Friday, Saturday and 180 stalls on Thursday

Year	Monday	Friday	Saturday	Thursday
2014	54%	58%	65%	98%
2015	43%	46%	54%	82%
2016	35%	37%	44%	77%
2017	26%	33%	41%	61%
2018	27%	29%	39%	59%
2019	20%	21%	31%	55%
2020	pandemic	pandemic	pandemic	pandemic
2021	19%	13%	29%	63%
2022	18%	15%	28%	62%

Income 2014 – 2022

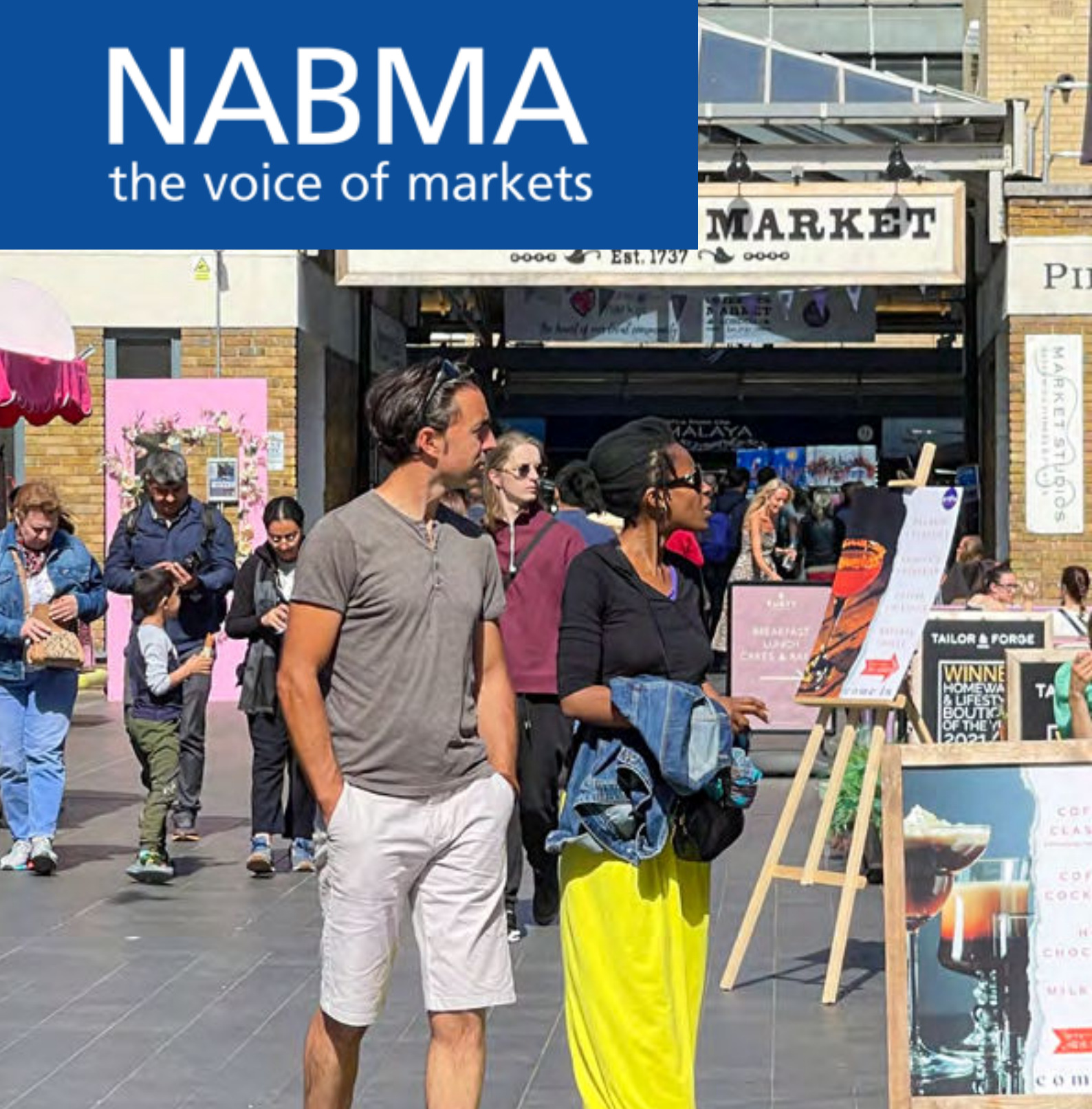
Year	Actual	(Surplus) / Deficit
2014	£587,821	(£75,467)
2015	£548,267	(£86,073)
2016	£493,752	£1,155
2017	£442,456	£61,265
2018	£417,211	£113,944
2019	£345,716	£186,071
2020	£70,439	£384,238
2021	£146,702*	£306,620
2022	£363,940*	£201,270*

*2021-22 (Post Pandemic) Traders had free rent initially, then £5 per stall, then £10 per stall, stall rents re-set to full from 28 February 2022

*2022-23 Original Budget, Revised Estimated Budget - £209,112, Estimated Deficit
£201,270 tbc

NABMA

the voice of markets



NATIONAL MARKETS SURVEY 2022

CONTENT

4	INTRODUCTION
6	NUMBER OF RETAIL MARKETS
7	MARKET OPERATOR ARRANGEMENTS
8	TRADER NUMBERS
9	TRADER AGE PROFILE
10	STALL OCCUPANCY LEVELS
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12	FINANCIAL PERFORMANCE
13	MARKET FOOTFALL
13	MARKET OPERATIONS
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15	SURVEY FINDINGS



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INTRODUCTION

Over the last seventeen years NABMA has produced several Surveys on the state of the Retail Markets Industry. The latest 2021/22 Survey is particularly important because it is the first meaningful Survey that has been conducted following the devastating impact of the Covid 19 pandemic. NABMA is particularly grateful to Colin Wolstenholme of Bradford Council who has been responsible for the collection of data used in the Survey and the translation of the data into a range of conclusions.

There is much to be learnt from the 2021/22 Survey and issues raised that the markets industry needs to address going forward. While, for example, there is evidence of substantial future investment in new and redeveloped Market buildings there are concerns, in particular, about trader numbers and financial viability for many Markets.

NABMA's first serious attempt to assess the state of the Markets in the UK was undertaken in 2005 with the commissioning of "The Rhodes Report" which made a significant contribution to the work of the House of Commons Communities and Local Government Committee looking at "Market Failure? Can the traditional Market Survive?" Nick Rhodes, at the time with Leicester City Council, was responsible for producing this important Survey.

Subsequently the first comprehensive Survey of Retail Markets was commissioned in 2009 by NABMA on behalf of the Retail Markets Alliance. It was undertaken by the late Krys Zasada who, at the time, was NABMA's Policy and Development Officer. Markets 21 was described as "A landmark Report providing a snapshot of the Markets Industry". Interestingly Markets 21 was produced in the aftermath of another crisis but this time financial not health. In the years following Markets 21 there have been further Surveys produced by NABMA. Between 2011 and 2014 annual Retail Market Surveys were produced. In 2014/15, 2015/16 and 2017/18 the Surveys were

produced by NABMA in partnership with NMTF as part of the 'Mission for Markets' campaign. Mission for Markets was a joint campaign run by NABMA and the NMTF.

In 2015/16 it was decided to move to a bi-annual basis. A further Survey was planned for 2019/20 but sadly had to be deferred because of the Covid-19 pandemic. This makes to 2021/22 Survey the first for four years.

This publication highlights some of the headline issues arising from the 2021/22 Survey and giving these issues further focus by comparing some of the headlines from the earlier Surveys. You can access all the results from the 2021/22 Survey by visiting the [NABMA website](#).

241 Markets contributed to the production of the 2021/22 Survey. They are made up of the following:

- 114 Outdoor Markets**
- 63 Indoor Markets**
- 35 Street Markets**
- 12 Outdoor Covered Markets**
- 9 Other Types of Markets**

(Combination of Indoor/Outdoor Markets, Covered Markets with shops/fixed lockups and Markets Incorporating Shop Units)

- 8 Specialist Markets**

You will find a list of key findings at the end of this publication.

David Preston (BA Hons)
NABMA Chief Executive

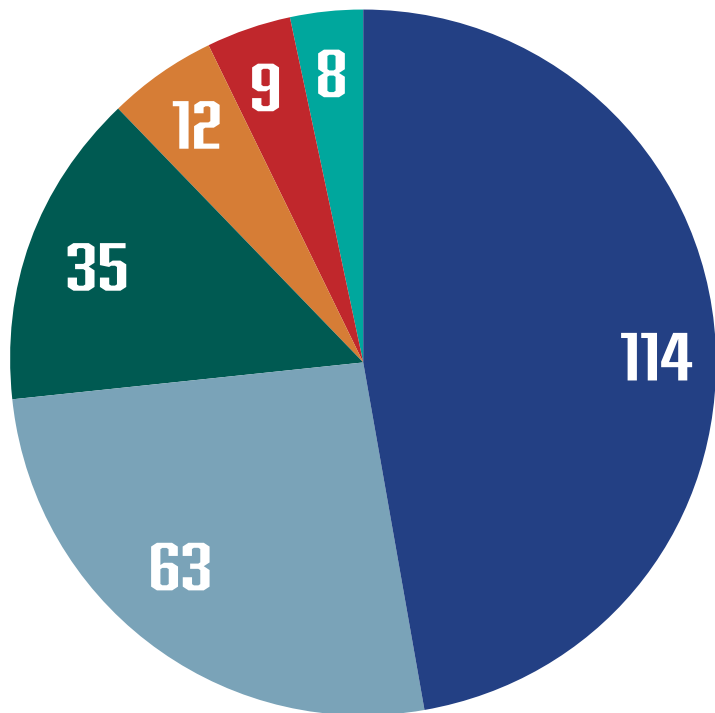








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241 MARKETS IN TOTAL



-  SPECIALIST MARKETS
-  OTHER TYPES OF MARKETS
-  OUTDOOR COVERED MARKETS
-  STREET MARKETS
-  INDOOR MARKETS
-  OUTDOOR MARKETS



NUMBER OF RETAIL MARKETS

The Rhodes Report in 2005 suggested that over 1150 Retail Markets operate in the UK.

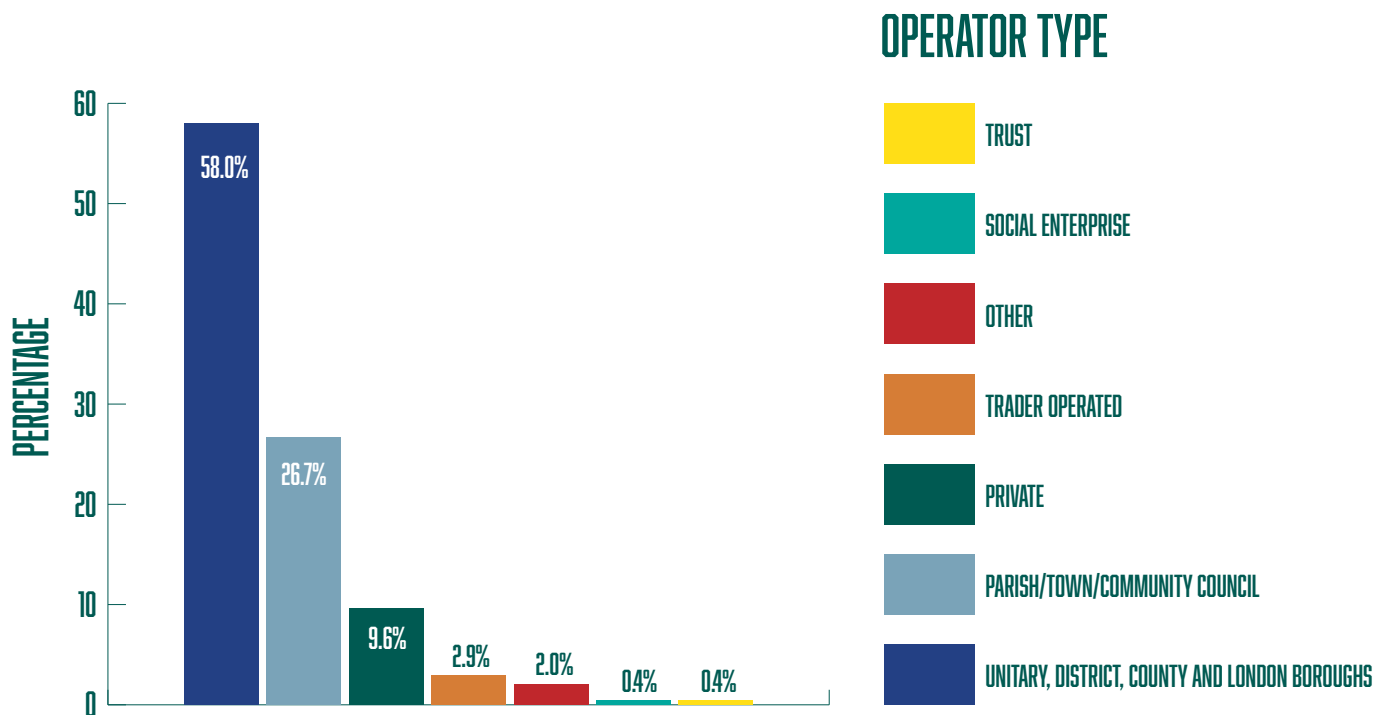
Markets 21 reported in 2009 that there were 1124 traditional Retail Markets in the UK.

This number seems to have changed little in the last thirteen years.

The 2017/18 Survey reported that the figure had slightly increased to 1173.

The only other authoritative source of information on the number of Retail Markets, around the same time, is probably to be found in “Understanding London’s Markets”. Published by the Mayor of London in 2017, it states that “There are currently around 280 Retail Markets in London a rise from 163 mapped in 2010”.

The large increase in London has certainly not been matched anywhere else in the country, but the increase recorded has compensated for the loss of Markets in other parts of the country and kept the overall figure at approximately the same level.



MARKET OPERATOR ARRANGEMENTS

The 241 Markets included in the 2021/2022 Survey are managed as follows:

58%	Unitary, District, County and London Boroughs
26.7%	Parish/Town/Community Council
9.6%	Private
2.9%	Trader Operated
2%	Other
0.4%	Social Enterprise
0.4%	Trust

The Survey reveals that currently 84.7% of the 241 Markets are managed by local authorities. This means that Markets are managed directly by local authorities and under the auspices of their management arrangements. This is the highest

percentage local authority control in the last thirteen years. Markets 21 suggested the figure was approximately 60%. With the three Surveys undertaken by NABMA and NMTF averaging the local authority management figures at around 75%. Markets 21 recorded that around 29% were managed by the private sector.

It appears the gain in local authority management over the last thirteen years has come primarily at the expense of the private sector. Is this as a result of the lack of engagement from the private sector or Councils taking them back into their control?

NABMA's view is that outside of London the number of private operators has not increased.

TRADER NUMBERS

The Rhodes Survey and Markets 21 both suggested trader numbers of around 45/46000 with an estimated 95,000 people working in Retail Markets in 2009.

By the time the three NABMA/NMTF Surveys were carried out (2014/2018) trader numbers had dropped to around 32,000 with people employed in the industry down to 57,000.

The latest of the three NABMA/NMTF Surveys highlighted an increasing number of traders going to Market Events rather than standing at traditional Markets and traders working only on a part time basis.

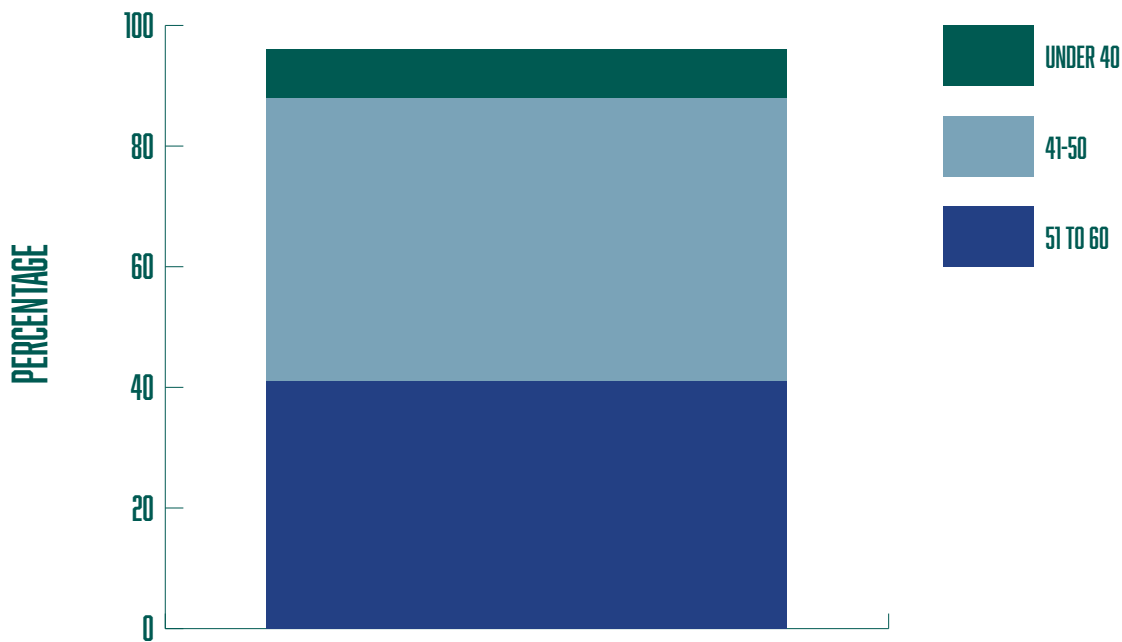
This latest Survey has not sought to identify the number of traders still operating on traditional Markets but it is safe to suggest that the number has declined further from the 32000.



TRADER AGE PROFILE

The age profile of traders remains high. The Survey revealed that currently 47% of traders are in the 41-50 category and 41% of traders are in 51-60 category. Only 8% of traders are under 40. At the time of the last Survey in 2017/18 70% of traders were aged 50 or over. The results from our latest Survey suggest the situation has shown little change.

TYPICAL TRADER AGE PROFILE



STALL OCCUPANCY LEVELS

Occupancy levels are down overall. The figure in 2017/18 was 77% and it is now down to an average of 72% as shown in the table below:

78% Indoor Markets

71% Outdoor Markets

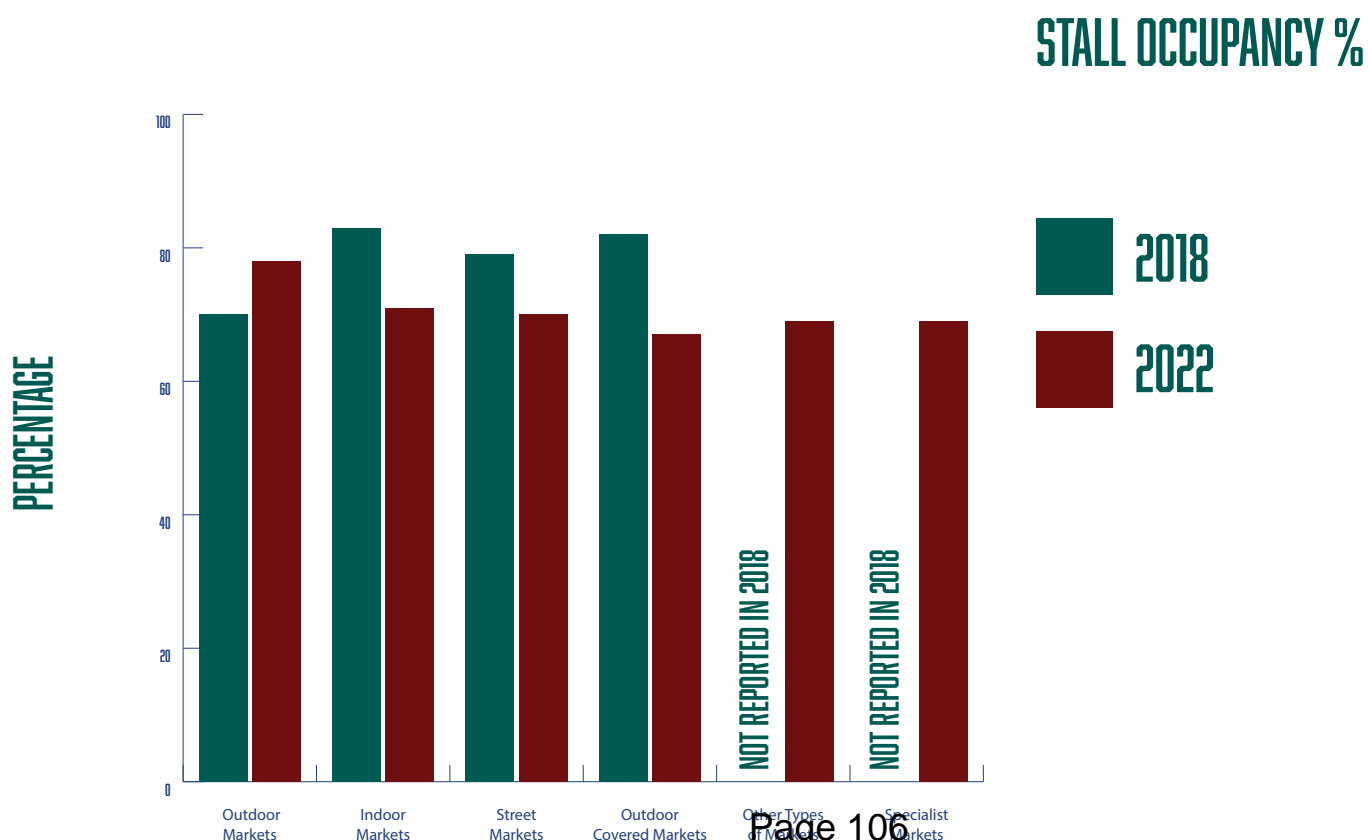
70% Street Markets

67% Outdoor Covered Markets

69% Other

69% Specialist

The figure of 72%, however, must be viewed with caution as in recent years many Markets have been reducing the number of stalls. This has been done in a variety of ways but what is clear is that since the last Survey was undertaken in 2017/18 several thousand stalls have been removed and therefore while the occupancy figure of 72% is an accurate reflection of current occupancy levels it is assessed against a substantially lower number of stalls. This is another reflection of the reducing number of market traders.



MARKET CHARGES

The current typical single stall charge is as follows:

Outdoor Markets - National Daily Average £22.97 (£9-£74) (Average of £19.36 in 2017/18)

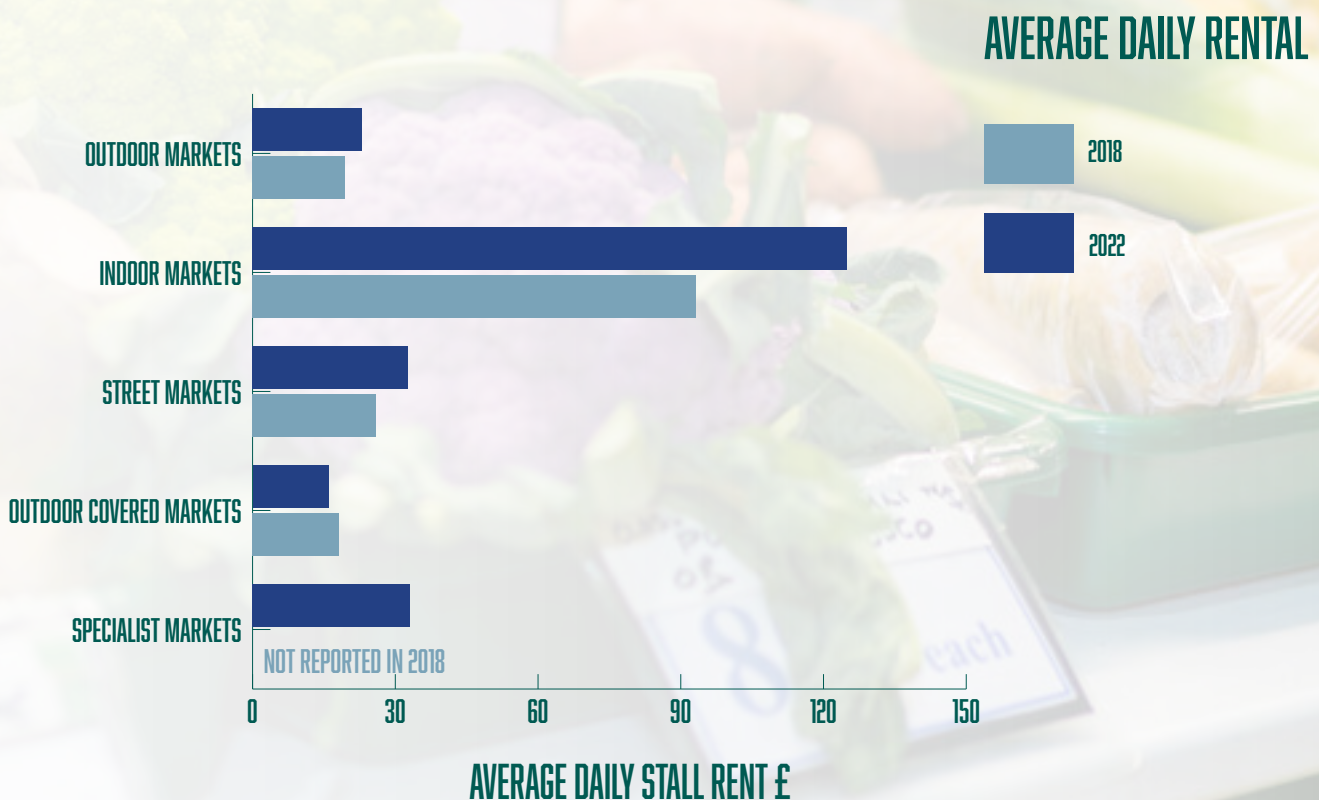
Street Markets - National Daily Average £32.62 (£9-£70) (Average of £26.00 in 2017/18)

Outdoor Covered Markets-National Daily Average £15.95 (£10-£28) (Average of £18.17 in 2017/18)

Specialist Markets- National Daily Average £33.60 (£23-£50) (Did not appear in 2017/18)

Indoor Markets -National Daily Average £125.00 (£65-£330 per week) (Average 93.14 in 2017/18)

The research identified many different ways of assessing charges meaning that comparison was very difficult.

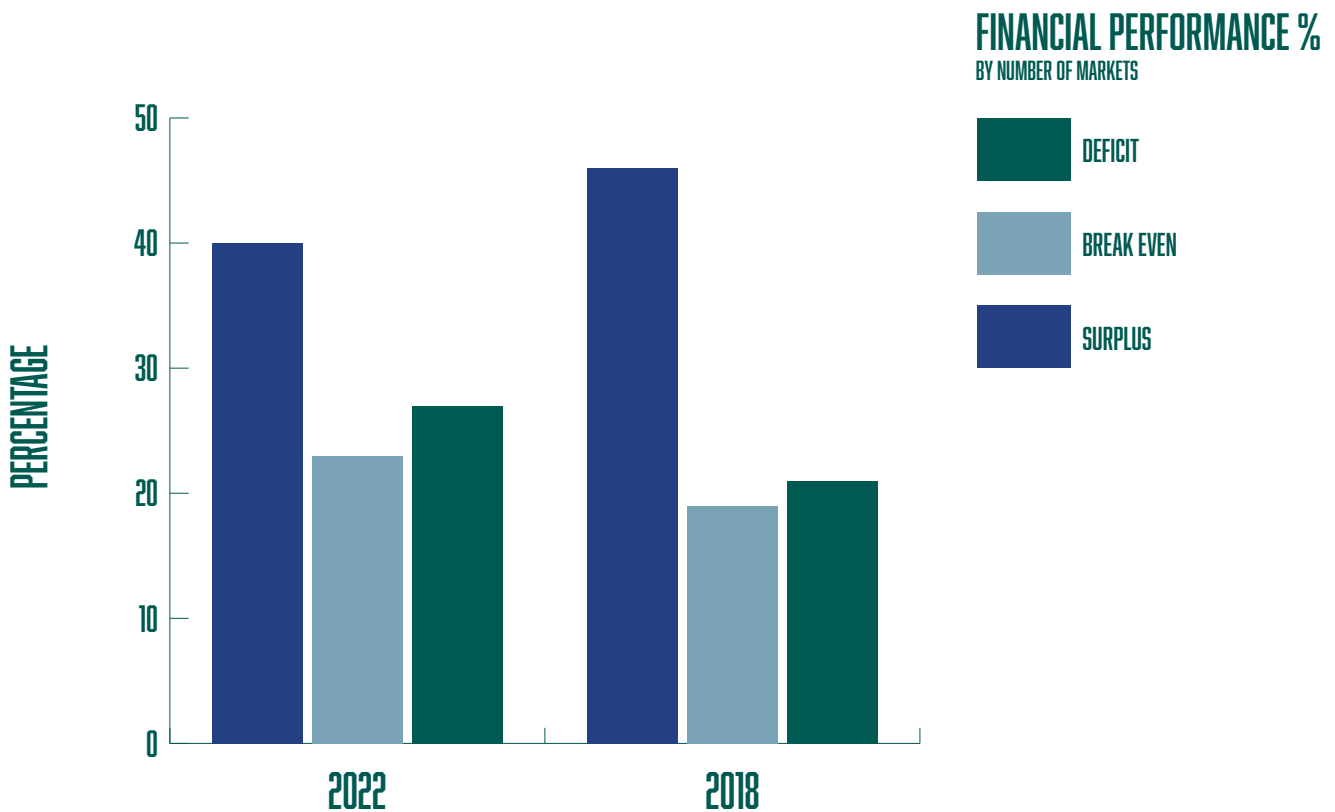


FINANCIAL PERFORMANCE OF MARKETS

This is one of the most important areas of our Survey and yet 10% of those who provided information on their Market(s) do not know how the Market(s) is/are performing financially. Of the remaining 90% less than half are running at a surplus:

Surplus 40% (95 Markets) (46% in 2017/18)
 Deficit 27% (64 Markets) (21% in 2017/18)
 Break Even 23% (57 Markets) (19% in 2017/18)

While it is disappointing to record 10% of those returning the Survey in 2021/22 could not give an indication of the financial performance of their Market(s) this is a better result than 2017/18 when 14% indicated they did not have this information. The number of Markets recording a surplus has fallen by 6% while Markets in deficit has risen by 6%.



MARKET FOOTFALL

Only 32 or 13% of the Markets who took part in the Survey record footfall. Only 22 or 35% of Indoor Markets have automatic footfall counters or cameras. 96% of Outdoor Markets do not record footfall. The 32 Markets that record footfall provide a combined total of 88.4 million annual visits.

The figures reported in 2021/22 are worse than 2017/18 when 25% of Markets indicated they had footfall counting measures. The situation on Outdoor Markets is almost exactly replicated in both Surveys with 93% of Outdoor Markets reporting they did not gather footfall information in 2017/18 against 96% in 2021/22. Indoor Markets responding to the 2017/18 Survey suggested that 51% had footfall counting measures. This represents a significant difference between the two Surveys but even at 51% Markets the markets industry is well behind Shopping Malls where there is a 90% plus coverage for footfall counting.

Technology through the introduction of footfall counting cameras now provides further opportunities for outdoor markets to record their footfall more easily.



MARKET OPERATIONS

Only 66 Markets (27%) that took part in the 2021/22 Survey reported they have a Trader Association. Almost half meet on a quarterly basis with their Trader Association. 175 Markets (73%) do not have a Trader Association.

The 2021/22 Survey also looked at trader payment methods:

Cash payments are accepted by 44% of Markets

Debit card payments are accepted by 69% of Markets

Direct Debit payments are accepted by 75% of Indoor Markets

Cash collection from stalls is no longer undertaken by around 50% of all Markets

There is an average promotional spend across Markets of £16841 but only 33% of market operators employ a dedicated Marketing and Promotional Officer or use an external agency. 91% of Market operators use social media.

MARKETS AND VAT

The Survey results provide significant differences between Outdoor and Indoor Markets:

Outdoor Markets – 114 Markets with 104 charging no VAT and 9 charging VAT (1 no indication)

Indoor Markets – 63 Markets with 34 charging VAT and 27 not charging VAT (2 no indication)

Street Markets - 35 Markets with only one charging VAT (1 no indication)

Outdoor Covered – 12 Markets with 4 charging VAT and 7 not charging VAT (1 no indication)

Specialist – 7 Markets with 1 charging VAT and 6 not charging

Other – 9 Markets with 4 charging VAT and 5 not charging VAT.

MANAGEMENT ARRANGEMENTS

The Survey reveals that 198 Markets (82%) are content to continue with current management arrangements. The main reasons for doing this are:

Market Successful (44%)

The operator wishes to remain in control (24%)

No political or management support (23%)

The figures in 2017/18 are very similar with around 183 (78%) indicating that they wanted to maintain existing management arrangements.

Currently 43 Markets (18%) are indicating a desire to consider an alternative management model. The main reasons for this:

Improve trading/performance – 47%

Lack of staffing resources – 20%

Budget cuts – 14%

Market operating at a loss - 7%



MARKET INVESTMENT

51 Markets invested a total of £10.6 million in 2020/21 in redevelopment works

44 Markets expect to carry out major development works over the next couple of years.

25 Markets have received £127 million from Government:

£42 million from Future High Street Fund

£26 million from Levelling Up Fund

£54 million from Towns Fund

£5 million Welsh Government Fund

SURVEY FINDINGS

Stall Occupancy

National average of 77% reported in 2017/18 and fallen to 72%. Street Markets and outdoor covered markets have seen the greatest decline. However, the figures are masked due to some markets reducing the number of stalls through rationalisation. How can we reverse the decline?

Market Charges

A kaleidoscope of different charges making comparisons very difficult. This may be a factor in preventing some market reviewing their charges. Administrative to manage. Difficult for traders to understand or be able to compare rental costs as part of selecting which market to trade from. Requires a separate study!

Markets Finances

More markets are reporting they are operating at a loss - a 6% increase from 2017/18. Is this sustainable going forward and how can this be reversed?

Market Investment

Markets feature heavily as part of town/city centre remodelling following successful central government funding. How can the funding be used to deliver a successful market? What does a modern market look like and are there the skills and experience in the markets industry to successfully deliver these new markets?

Footfall

Only 13% of all market record footfall with 65% of indoor markets not knowing how many customers use their market. Why do operators not see the value in footfall counters? How can we improve take up and what are the barriers? Technology is making counting customers cheaper even in outdoor markets.

Traders Association

175 or 73% on markets do not formally consult with traders through an active trader association. Is this a good or bad thing? Why do traders or the market operators see no value in partnership working?

Trader Age Profile

How does the market industry attract younger traders? What are the barriers? Traditional family businesses are declining, especially those specialist businesses such as butchers, fishmongers and fruiterers.



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OUR THANKS

NABMA wishes to place on record its sincere thanks to:

Colin Wolstenholme
Bradford Council

Graham Wilson OBE
NABMA Legal and Policy Advisor

Chris New
NABMA Member Services Consultant

Ian Holmes & Rob Wilkinson
Square Cactus

For all their work in compiling, analysing and presenting the Survey.

Also to all Market Managers who cooperated in providing information and the NABMA Team that helped in its collection.

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